

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय
Office of the Principal Chief Personnel Officer
मुख्य कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 608/P/Vol.X

दिनांक/Dated: 04.04.2022

All concerned

विषय /Sub: Procedure for filling up of Ex-cadre Group 'B' post of Protocol Officer.

A copy of Railway Board's letter No. E(GP) 2007/2/50 dated 29.03.2022 on the above subject is enclosed for information, guidance and necessary action.

Copy of Railway Board's letter dated 14.11.2019 and 21.01.2020 referred therein are enclosed for reference.

Encl. 4 pages



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SENTHIL KUMAR
Date: 2022.04.04 15:34:06
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उप मुख्य कार्मिक अधिकारी / समन्वय
Deputy Chief Personnel Officer/ Co-ord

Copy to: The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ - to upload in the SR website.

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. E(GP)2007/2/50

New Delhi, dt:- 29.03.2022

**The General Managers (P),
All Indian Railways and Production Units**

(Kind Attn.: PCPO/Dy.CPO(G))

Sub: Procedure for filling up of Ex-cadre Group 'B' post of Protocol Officer.

Ref.: Board's letters No. E(GP)2007/2/50 dated 14.11.2019 and 21.01.2020.

In terms of instructions contained in Board's aforementioned letter of even number dt.14.11.2019, it was advised that ex-cadre Group 'B' posts of Protocol Officer operating on the Zonal Railways/Production Units shall be filled up in terms of Recruitment Rules. Similarly, in terms of Board's letter of even number dated 21.01.2020, pending finalisation of the Recruitment Rules, Railways have been allowed to fill up these posts on deputation from the existing Group 'B' officers.

2. The procedure of filling up these posts has now been reviewed by Board and it has been decided that the ex-cadre Group 'B' posts of Protocol Officer shall be filled up on the basis of Viva-Voce and assessment of APARs (as per extant instructions governing them) as under:

(a) from officials preferably holding analogous posts on regular basis, failing which;

(i) from amongst Group 'C' employees with atleast 2 years' regular service in level 7 of the pay matrix;

or

(ii) from amongst Group 'C' employees with atleast 6 years' regular service in level 6 of the pay matrix;

(b) The desirable educational qualification and preferable work experience for manning the post is given as under:

(i) holding Bachelor's Degree of a recognized University; and

(ii) having two years' experience of protocol or public relations work.

3. The tenure on ex-cadre Group 'B' posts of Protocol Officer shall normally not exceed four years. The lien of the selected incumbents will continue to be maintained in their respective non-gazetted/gazetted cadre of the parent zonal Railway/ Production Units. Further, they will earn regular promotions in their respective cadres including to Gr.B posts as per the Recruitment Rules/Administrative instructions etc. governing the said posts.

4. It has also been decided that in case a Group 'C' employee is selected to the ex-cadre Group 'B' post of Protocol Officer; he should be repatriated to his parent cadre at least one year before the date of his retirement on superannuation, irrespective of his tenure. Also, his settlement dues on retirement will be made accordingly as per the lien held by him on his respective non-gazetted cadre of the parent Zonal Railway/ Production Units.

5. Furthermore, as earlier advised in terms of instructions contained in Board's letter of even number dt.14.11.2019, not more than 2 posts of Protocol Officers in a Railway/PU can be operated – one at Head-quarter's level and the other at a station chosen by the General Manager and the incumbents to the post shall remain under the administrative control of the G.M.'s office.

6. The Protocol Officers who have been regularized as a onetime measure in terms of instructions contained in Board's letter of even number dated 14.11.2019, if required, can be transferred to any other General (ex-cadre) Group 'B' post by the General Manager as a special case not to be quoted as precedent.

7. Please acknowledge receipt of the letter.

M. Saluja
29/3/22
(Meenakshi Saluja)
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Railway Board
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GOVERNMENT OF INDIA/BHARAT BAHAR
MINISTRY OF RAILWAYS/RAIL MANTRALAYA
(RAILWAY BOARD)

संख्या ३३३

New Delhi, dated 21.01.2020

The General Managers,

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|---|--|
| 1. Central Railway, Mumbai | 14. South East Central Railway, Bilaspur |
| 2. Eastern Railway, Kolkata | 15. Western Railway, Mumbai |
| 3. East Central Railway, Hajipur | 16. West Central Railway, Jabalpur |
| 4. East Coast Railway, Bhubaneswar | 17. Metro Railway, Kolkata |
| 5. Northern Railway, New Delhi | 18. C.O.R.E., Allahabad |
| 6. North Central Railway, Allahabad | 19. I.C.F., Perambur |
| 7. North Eastern Railway, Gorakhpur | 20. R.C.F., Kapurthala |
| 8. Northeast Frontier Railway, Guwahati | 21. D.L.W., Varanasi |
| 9. North Western Railway, Jaipur | 22. C.L.W., Chhitaranjan |
| 10. Southern Railway, Chennai | 23. R.W.F., Bangalore |
| 11. South Central Railway, Secunderabad | 24. D.M.W., Patiala |
| 12. South Eastern Railway, Kolkata | 25. M.C.F., Rai Bareilly |
| 13. South Western Railway, Hubli | 26. Director General/RDSO, Lucknow |

Sub: Group 'B' Posts of Protocol Officer.

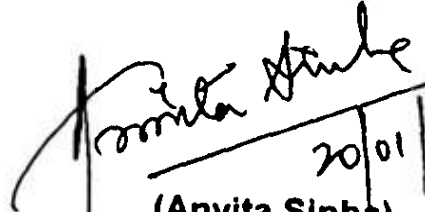
Ref: Board's letter No. E(GP)2007/2/50 dated 14.11.2019 (copy enclosed).

Vide above referred letter it was advised that all Protocol Officers shall be selected based on Recruitment Rules which will be issued shortly.

2. Process of notification of RRs for the post of Protocol Officer is likely to take time. Pending notification of RRs, the posts of Protocol Officer on Zonal Railways may be filled on deputation basis from the existing Group 'B' officers.

3. Please acknowledge receipt of this letter.

Encl: As above.


20/01/20
(Anvita Sinha)
Director Estt. (GC)
Railway Board

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2007/2/50

New Delhi, dt:- (4.11.2019)

The General Managers (P),
All Indian Railways and Production Units

(Kind Attn.: PCPO/Dy.CPO(G))

Sub: Ex-cadre Group 'B' post of Protocol Officer

To bring in uniformity in filling up the ex-cadre Group 'B' posts of Protocol Officer/Liaison Officer operating on the Zonal Railways, a proposal has been under consideration of the Railway Board for laying down the guidelines/eligibility criteria for filling up these posts. However, in the meanwhile, Board have decided that all the present incumbents who are working on adhoc basis on the Group 'B' post of Protocol officer/Liaison officer and have been selected to the post on the basis of Viva-voce. assessment of APARs and experience, should be considered to hold the post on a regular basis from the date of issue of these instructions as a onetime measure. It may be confirmed by respective Railways/PUs that the above procedure had been followed before any further regularisation is done.

2 It has also been decided by the Board that henceforth these posts shall be designated in Group 'B' as 'Protocol Officer' and rest of the similar designations shall cease to exist. Furthermore, not more than 2 posts of Protocol Officers in a Railway/PU can be operated – one at Head-quarter's level and the other at a station chosen by the General Manager and the incumbents to the post shall remain under the administrative control of the GM's office.

3. In future all Protocol Officers shall be selected based on Recruitment Rules which will be issued shortly.

4. Please acknowledge receipt of the letter.


(Anvita Sinha)
Director, Estt. (GC)
Railway Board.
14/11/19