



PBC No: 163/ 2022  
RBE No: --

**दक्षिण रेलवे Southern Railway**  
**प्रधान मुख्य कार्मिक अधिकारी का कार्यालय**  
**Office of the Principal Chief Personnel Officer**  
**मुख्य कार्यालय, कार्मिक विभाग, चेन्नै-600003**  
**Headquarters, Personnel Department, Chennai-600003**

सं/No: P(R) 473 / P / AILTC / Vol.I

दिनांक/Dated:07.09.2022

**All Concerned**

**विषय/Sub :Clarification regarding surrender of Privilege Passes for availing All India Leave Travel Concession (AILTC) facility on N.F. Railway.**

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A copy of Railway Board's letter No. E(W)2021/PS5-2/8 dated 31.08.2022 alongwith a copy of Department of Personnel & Training (DOP&T) O.M. No. 31011/15/2017-Estt.A-IV dated 27.03.2018 on the above subject is enclosed for information guidance and necessary action.

Railway Board letter dated 28.06.2022 referred therein is enclosed for reference.

Encl. 3 pages



(M.Senthil Kumar)

Deputy Chief Personnel Officer/ Co-ordn  
For Principal Chief Personnel Officer

Copy to: The General Secretary/SRMU  
The General Secretary/AISCTREA  
The General Secretary/AIOBCREA  
The General Secretary/NFIR  
IT Section/PB/HQ - to upload in the SR website.

No. E(W)2021/PS5-2/8

New Delhi, dated 31.08.2022

एक.सी.सी.नं./FCC No. 116.....

The General Manager (P)  
Northeast Frontier Railway  
Guwahati.

Sub: Clarification regarding surrender of Privilege Passes for availing All India Leave Travel Concession (AILTC) facility on N. F. Railway.

Ref: (i) N.F. Rly's letter No. E/166/AILTC-SCP/76(O) dated 15.03.2021.  
(ii) DoP&T's OM No. 31011/15/2017-Estt.A-IV dated 27.03.2018.

N. F. Railway vide their letter cited under Ref.(i) above have sought clarification as to whether for availing AILTC facility, Railway officials working on N. F. Railway need to surrender the one extra set of Privilege Pass which is being granted to them as special dispensation, alongwith Privilege Passes normally entitled to in a calendar year.

2. The issue has been examined in consultation with Department of Personnel and Training (DoP&T). It has been observed that as per DoP&T's OM cited under Ref.(ii) above, Railway employees need to surrender only the Privilege Passes of a calendar year admissible to them under the Railway Servants (Pass) Rules, 1986 (Second Edition – 1993) to avail AILTC facility whereas one additional set of Privilege Pass per year is granted to officials of N. F. Railway as a part of additional Allowances and Facilities under different set of instructions. Accordingly, with the approval of the Competent Authority, it is clarified that the additional set of Privilege Pass will be out of the ambit of AILTC facility and Railway Servants need not surrender the same for availing AILTC facility.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

महाप्रबंधक का कार्यालय  
GENERAL MANAGER'S OFFICE

05 SEP 2022

दक्षिण रेलवे/Southern Railway  
चेन्नई/Chennai-600 003

V. Muralidharan  
31/8/22

Dy. Director Estt. (Welfare)-I  
Railway Board

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North Block New Delhi.  
Dated March 27, 2018

OFFICE MEMORANDUM

**Subject: LTC to Railway employees (and Government servants whose spouses are Railway servants).**

The undersigned is directed to say that as per extant LTC instructions, Government servants and their spouses who are working in Indian Railways are not entitled for the facility of LTC as the facility of "Free Pass" is available to them. However, Seventh CPC in its report has recommended for bringing Railway employees (and employees whose spouses are Railway servants) into the fold of LTC.

2. The matter has been considered in this Department in consultation with Ministry of Railways. It has been decided that Railway employees may be allowed to avail "All India LTC" once in a block of four years under CCS(LTC) Rules, 1988, subject to the following conditions:


- (i) The railway employees shall continue to be governed fully by the Railway Servants (Pass) Rules only and availing of "All India LTC" under CCS (LTC) Rules by them will be facilitated through a Special Order under the relevant provision of the said Pass Rules.
- (ii) "All India LTC" will be purely optional for the railway employees.
- (iii) Even after availing "All India LTC" in a year, it will not be mandatory for the railway employee to opt for "All India LTC" in the next or subsequent block years.
- (iv) No "Home Town LTC" will be admissible to Railway employees and on the same analogy, no Home Town converted LTC shall be allowed to them.
- (v) The railway employees will surrender the Privilege Passes admissible to them in the calendar year in which they intend to avail the LTC facility. However, they would continue to be eligible for Privilege Ticket Orders and other kinds of passes viz., Duty Pass, School Pass, Special Passes on Medical grounds, etc., as admissible under the Pass rules. Further, if the railway employee has already availed of a Privilege Pass, then LTC will not be allowed in that year.
- (vi) The railway employees on deputation to any other organization, including Railway PSUs, would also continue to be eligible for optional LTC in lieu of Privilege Pass entitlement.
- (vii) The definition of beneficiaries e.g. members of family, dependents, etc and other conditions as laid down in the CCS(LTC) rules will be applicable for availing "All India LTC" facility by the railway employees, even if such beneficiaries are not entitled for Privilege Pass under the Pass Rules.
- (viii) If both spouses are Railway employees then both will surrender privilege passes, admissible in the calendar year, if they opt for All India LTC.

Contd....

From pre-page:

- (ix) In case of the Government employees whose spouse is working in Railways, want to avail All India LTC, either independently or with family members, then he/she/they may be allowed subject to the condition of surrendering privilege passes admissible in that calendar year for him/her/them and an undertaking in this regard shall be given by the Government servant to his office.

3 Hindi version will follow.

  
27.3.18

(Sanjiv Kumar)

Deputy Secretary to the Government of India

Tel: 23093176

To

The Secretaries  
All Ministries/Departments of Government of India  
(As per the standard list)

Copy to:-

1. Chairman, Railway Board, New Delhi.
2. Comptroller & Auditor General of India, New Delhi.
3. Union Public Service Commission, New Delhi.
4. Central Vigilance Commission, New Delhi.
5. Central Bureau of Investigations, New Delhi.
6. Parliament Library, New Delhi.
7. All Union Territory Administrations.
8. Lok Sabha/Rajya Sabha Secretariat.
9. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
10. NIC, DoP&T with the request to upload this OM on Department's website  
(Notifications << OMs/Orders << Establishment << LTC Rules).
11. Hindi section for Hindi version.