



PBC No:282 / 2022

RBE No: --- / ----

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
मुख्यालय, कार्मिक विभाग, चेन्नै -600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 184 / P / Vol.IX

दिनांक/Dated: 02.01.2023

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub : Extension of date of finalization of e-APAR of 2020-21 and
2021 – 22 through HRMS – reg.**

A copy of Railway Board's letter No. PC-VII/2020/HRMS/23 dated 30.12.2022
on the above subject is enclosed for information guidance and necessary action.

Railway Board's letter dated 23.12.2022 referred therein has been issued as
PBC No. 275 / 2022.

संलग्नक/Encl.01 page

उपमुकाधि/समन्वयन /Deputy Chief Personnel Officer / Co-ord
कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. PC-VII/2020/HRMS/23

New Delhi, dated: 30.12.2022

Principal Chief Personnel Officer,
All Indian Railways,
(As per standard mailing list)

Sub: Extension of date of finalization of e-APAR of 2020-21 and 2021-22 through HRMS - reg.

Ref: Board's letter No. PC-VII/2020/HRMS/23 dated 23.12.2022

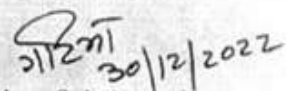
Please refer to Board's letter under reference vide which deadline for reporting, reviewing and acceptance of APARs for the year 2020-21 and 2021-22 were specified

2. There was no extension for self-appraisal It has been decided that all the APARs of 2020-21 and 2021-22, for which self appraisal has not been filled will move to Reporting Officer.
3. Accordingly on date all the APARs of 2020-21 and 2021-22, pending for self-appraisal have been moved to the level of Reporting Officer through CRIS.
4. In view of the aforementioned developments, it has been decided that deadlines for finalization of APARs for the years 2020-21 and 2021-22 shall be revised as follows:

	Reporting/Reviewing/Accepting	Reviewing/Accepting	Accepting
Deadline	5 th January, 2023	10 th January, 2023	15 th January, 2023

5. It is advised that the timelines indicated above may be strictly adhered to and any pendency after the aforementioned deadline shall be viewed seriously by Board and steps to fix responsibility for the same shall be taken.

6. It has further been informed by different units that there are certain issues regarding submission of representations against APAR grading; due to ignorance or non-familiarization to HRMS system etc. many employees could not submit their representation. Considering the hardships of employees, it has been decided that all the employees can submit their representations with respect to APAR grading for 2020-21 and 2021-22, if any, upto **30th January, 2023** subject to the condition that they have not already submitted any such representation previously.


(Garima Srivastava)
Executive Director (Trg. & MPP)
Room No. 255-A, Rail Bhawan,
Tele No. 011-47845311
Railway Board

Copy to: GM/EPs/CRIS for necessary action please.