



**PBC No: 11 / 2023**

**RBE No: -- / ----**

**दक्षिण रेलवे Southern Railway**  
**प्रधान मुख्य कार्मिक अधिकारी का कार्यालय**  
**Office of the Principal Chief Personnel Officer**  
**मुख्यालय, कार्मिक विभाग, चेन्नै -600003**  
**Headquarters, Personnel Department, Chennai-600003**

सं/No: P(R)563/P/DRQ/ Vol.II

दिनांक/Dated: 11.01.2023

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/Dy.CPOs/ Sr.DPOs/ Secy to GM,  
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,  
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,  
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय /Sub:Proposal for induction / diversion of unutilized panels of RRBs..**

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A copy of Railway Board's letter No.2020/E(RRB)/23/07 dated 06.01.2023 on the above subject is enclosed for information, guidance and necessary action.

Railway Board's letter dated 04.01.2021 referred therein is enclosed for reference.

Encl: 3 pages

उपमुकाधि/समन्वयन/Deputy Chief Personnel Officer/ Co-ord.

कृते प्रमुकाधि/For Principal Chief Personnel Officer

Copy to: The General Secretary/SRMU  
The General Secretary/AISCTREA  
The General Secretary/AIOBCREA  
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

**भारत सरकार/GOVERNMENT OF INDIA**  
**रेल मंत्रालय/MINISTRY OF RAILWAYS**  
**(रेलवे बोर्ड/RAILWAY BOARD)**

No. 2020/E(RRB)/23/07

New Delhi, dated: 06 .01.2023

The General Manager(P)s,  
All Zonal Railways and PUs.

**Sub: - Proposal for induction/diversion of unutilized panels of RRBs.**

**Ref : Board's letter of even number dated 04.01.2021**

Vide Board's letter under reference instructions were issued to all the Zonal Railways and RRBs to develop better co-ordination among themselves so as to ensure avoidance of incidences of surplus panels. However, in spite of best efforts, in case surplus panel is received by a Zonal Railway/PU, the Procedure to be followed for diversion of such surplus panels was also laid down vide Board's letter *ibid*.

2. Board's above instructions are hereby re-iterated once again for strict compliance. With reference Para 4(ii) of Board's letter under reference it is advised that proposals for diversion of panel should be sent to Board with the personal approval of the General Manager of the Zonal Railway/PU having surplus panel. Personal approval of the GM of the accepting Railway may also be obtained in such cases.

Signed by Vidya Dhar

Sharma

Date: 06-01-2023 12:04:59

Reason: Approved

( Vidya Dhar Sharma)

Director/Estt (RRB)

(Railway Board)

RRCB No. 01/2021

भारत सरकार/GOVERNMENT OF INDIA  
रेल मंत्रालय/MINISTRY OF RAILWAYS  
(रेलवे बोर्ड/RAILWAY BOARD)

File No.2020/E(RRB)/23/07

New Delhi, dated: 04.01.2021

The General Managers, (P)  
All Zonal Railways

Sub : Proposals for Induction/Diversion of unutilized panels of RRBs-  
References made by Zonal Railways.

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It is observed that of late there have been many cases of surplus RRB panels being received in Railway Board from Zonal Railways seeking guidelines from Board for diversion of their unutilized panels. Such problems generally occur on account of error in calculation of Vacancies/ feeding of wrong figures in ORIMS by the concerned Zonal Railways, thus resulting in delay in operation of panel and rise in grievances of selected candidates.

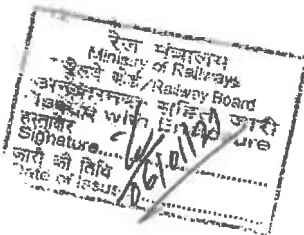
2. It is the responsibility of Zonal Railways to convey any reduction in vacancy position against DR indent of RRB. It is also the responsibility of the RRB to confirm the indents from the Zonal Railways before making the final panel.

In this connection following requires to be ensured by the zonal railways and RRBs.

- There are incidences of filling up the vacancies of certain posts included in the RRB notification by the railways on account of urgency or any other reason and they fail to inform RRBs to reduce the notified vacancy against the post of the railways.
- Further, it is also noticed that there are reductions in the vacancy due to change in maintenance periodicity, surrender of posts etc and such reduction should be immediately communicated to RRB for effecting the same in OIRMS and to reduce the notified vacancy.

In this direction to facilitate issue of corrigendum to the notified vacancy by nodal RRB, all RRBs should get a confirmation from associate Railways immediately after the completion and before the declaration of result of first stage CBT for any CEN. In case of any reduction in any of the notified posts the same should be communicated to the Nodal RRB for necessary action.

It may be further noted that any request for increase of notified vacancy on special circumstances has to be sent to Railway Board for approval before the conduct of 1<sup>st</sup> stage CBT and only after the approval of Railway Board,



OK

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05.01.2021

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the concerned RRB will return the relevant indent to the Railways for effecting the increase.

3. The above course of action has to be completed by the RRBs and Railways in time so that the occasion of surplus panel does not arise.

4. Further, to deal with the situation of surplus panel in Zonal Railways/PUs, etc which has arisen due to wrong assessment of vacancies by latter, following procedure will be followed in dealing with such cases in future.

- (i) Railways need to fix responsibility at an appropriate level in such cases and mention the same in proposal for diversion of the surplus panel forwarded to Board.
- (ii) On confirmation from Board, the concerned Zonal Railway/PU should explore at their level by writing to them as to in which Zonal Railways such surplus empanelled candidates can be accommodated and send the details of proposed diversion to Board after seeking approval of their General Manager.

  
4/1/21  
(M.K. Gupta)  
Executive Director Estt.(RRB)  
Railway Board

Copy to: All Chairpersons of RRBs for information/necessary action