



PBC No. 35 / 2023
RBE No. -- / ----

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय
Office of the Principal Chief Personnel Officer
मुख्यालय, कार्मिक विभाग, चेन्नै -600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R)673/P/Training/Vol.VI

दिनांक/Dated: 13.02.2023

All PHODs/DRMs/CWMs/CEWE/CAO/CPM/PDA/Dy.CPOs/Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय /Sub:Refresher and Safety courses for Running Staff – Online / Offline mode.

A copy of Railway Board's letter No. E(MPP)2020/3/13 dated 08.02.2023 on the above subject is enclosed for information, guidance and necessary action.

Railway Board's letter dated 24.04.2020 referred therein has been circulated as **PBC No. 67 / 2020**.

Railway Board's letter dated 19.06.2020 is enclosed for reference.

Encl: 05 pages

उपमुकाधि/समन्वयन /Deputy Chief Personnel Officer/Co-ord
कृते प्रमुकाधि/For Principal Chief Personnel Officer

Copy to: The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.



Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

No. E(MPP)2020/3/13

New Delhi, Dated 08 .02.2023

The General Manager,
All Zonal Railways/PUs.

Sub: Refresher and Safety courses for Running Staff- Online/Offline mode.

**Ref: (i) Board's letter No. E(MPP)/2020/3/15 dated 19.06.2020.
(ii) Board's letter No. 2020/Safety/DM/6/14 dated 24.04.2020.
(iii) NR's letter no. 844-E/Misc/Online-Offline/ Running Staff/2022 dated 10.08.2022.**

During Covid Period, Safety Directorate, vide reference (ii) above, had issued instructions to GMs/All Zonal Railways to start online refresher and other safety courses for running category staff. It was also advised that efforts may, however, be made to start the regular class room courses at the earliest and ensure that all running staff are given the refresher and other safety courses as per laid down norms.

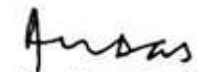
2. Further, vide reference (i) above, instructions to GMs/All Zonal Railways had been issued, inter -alia, that for safety related trainings, online training may be adopted for the theoretical portion only. For practical portion where hands on training and physical demonstration is required, suitable arrangements needs to be made keeping in view safety aspects.

3. Now, Northern Railway, vide reference (iii) above, has requested Railway Board to issue clear instructions/direction on the issue of online/offline refresher training for running staff.

4. The matter has been reviewed in Board's office and it has been decided in consultation with Safety, Traction and Traffic Transportation Directorates that since the Covid situation has normalized now, physical training may be started following necessary Covid related precautions/protocol. It may, however, be ensured by Zonal Railways that while sending staff for physical training, train operations are not hindered.

5. It may also be noted that the references of ZRs should atleast be signed by SAG level officer and should be seen by PCPO so that Board receives only serious matters worth deliberations.

D. A. : As above


(A. K. Das)

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**GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)**

No. E(MPP)/2020/3/15

New Delhi, Dated: 19 .06.2020

**The General Managers,
All Zonal Railways/ Production Units/CORE
DG/RDSO,DG/NAIR/Dir/CTIs and others.**

Sub: Online Training on Indian Railways.

Presently, many training are being conducted online due to situation of Covid-19 pandemic. Taking this experience further, it has been decided with the approval of Board(DG/HR), to convert all the feasible classroom and on the job trainings online, on regular basis.

2. Accordingly, GM/All Indian Railways and PUs may start all feasible online training as well as feasible 'on the job training' for Railway employees immediately. For the implementation of online training, action on the following lines may be taken:

- (i) identify trainings which can be done online including feasibility of online examinations;
- (ii) For safety related trainings, online training may be adopted for the theoretical portion only. **For practical portion where hands on training and physical demonstration is required, suitable arrangements needs to be made keeping in view safety aspects.**
- (iii) to prepare training materials deliverable online for the training modules;
- (iv) to prepare a knowledge pool of all the online training material prepared for various training modules with the purpose of making it accessible to Railway employees from any location at any time. Periodical upgradation may also be made in the knowledge pool; and
- (v) as a measure of system improvement, for proper monitoring, it may be ensured that training data of every employee is entered in HRMS module.

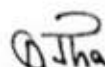
3. The aforesaid activities for implementing online trainings will be under overall supervision of PCPO in charge of training who may have a bi-monthly review on the implementation of online training in their Railway/PU.

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4. The aforesaid activities may be completed with the approval of GM by 15.7.2020 and a status report on nos. of training being conducted online may be submitted for perusal of Board by 31.7.2020 in the following format:

Nos. of Trainings finalised to be done completely online	Nos. of Trainings finalized to be done partly online	No. of trainings started online(as per trg. Calendar)	Remarks

5. Many of Group 'A' trainings in CTIs are already being done in online mode. DG/NAIR may kindly ensure that all feasible online trainings of Group 'A' officers are now conducted online. A status report in the above format may provided for perusal of Board. DG/NAIR is also requested to assist Railways in providing online training materials prepared, if any, for the training modules for non-gazetted staff, recently finalized and uploaded on Railway Board website at E(MPP) training circulars at railnet.


 (Ajay Jha)
Jt. Director/MPP
Railway Board

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
रेलवे बोर्ड RAILWAY BOARD

No.2020/Safety/DM/6/14

New Delhi dated 24.04.2020

**General Managers,
All Zonal Railways.
Konkan Railway Corporation Limited.**

**Sub: Refresher and other safety courses for running category staff.
Ref: This office letter of even number dated 29.03.2020.**


As per letter under reference, Refresher and other safety courses for running category staff, due in the month of March and April, 2020 were deferred and were to be covered in courses to be organised from May, 2020 onwards.

Keeping in view the situation of Covid 19, it is likely that the social distancing norms and other measures to contain spread of Covid 19 will remain in force even beyond the extended lockdown period of 03.05.2020. In such a situation, it may be difficult to organise the refresher and other safety courses for running category staff. This may lead to a huge backlog of Refresher and other safety courses, which is not desirable.

In view of the above, it has been decided by Board that immediate steps may be taken by the railways to start online refresher and other safety courses for running category staff. Practical portion of the courses that require personal exposure to equipments, tools etc. which may not be possible to cover presently, may be deferred for the time being or wherever feasible, organised appropriately keeping the local situation in view. In case the practical portion of the training is deferred, the same may be imparted at the earliest convenient date by organising special batches for such staff. In case of some staff not having the requisite facilities for taking online classes, action as deemed fit to cover such staff may be taken at the zonal level to impart them training.

Efforts may, however, be made to start the regular class room courses at the earliest and ensure that all running staff are given the refresher and other safety courses as per laid down norms. Staff who are already overdue or will be due by 30.04.2020 for such courses, need to be covered in a maximum time period of 2 months i.e. by 30-June-2020. Further any staff falling due in May & June 2020 but not being covered due to any limitations should be covered latest by 31-July-2020.

This issues with the approval of MS, MTR and MT.



24/04/20

**(DIMPY GARG)
Executive Director/Safety(M)
Railway Board**