

दक्षिण रेलवे Southern Railway  
प्रधान मुख्य कार्मिक अधिकारी कार्यालय  
Office of the Principal Chief Personnel Officer  
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003  
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 249 / P / CEA / HS / Vol.II

दिनांक/Dated:21.06.2023

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,  
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,  
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,  
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub: Reimbursement of Children Education Allowance (CEA) to  
Railway servants having Divyang Children – reg.**

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A copy of Railway Board's letter E(W)2017/ED-2/3 dated 21.06.2023  
alongwith a copy of OM No.A-27012/01/2022-Estt.(AL) dated 17.02.2023 issued by  
Department of Personnel & Training (DOP&T) on the above subject is enclosed for  
information, guidance and necessary action.

Railway Board's letter dated **13.08.2018** referred therein has been issued as  
**PBC No. 164 / 2018.**

Encl.05 pages

**SENTHIL  
KUMAR** Digitally signed by  
SENTHIL KUMAR  
Date: 2023.06.23  
16:09:04 +05'30'

उपमुकाधि/समन्वयन /Deputy Chief Personnel Officer / Co-ord  
कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU  
The General Secretary/AISCTREA  
The General Secretary/AIOBCREA  
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website

भारत सरकार/GOVERNMENT OF INDIA  
रेल मंत्रालय/MINISTRY OF RAILWAYS  
(रेलवे बोर्ड) (RAILWAY BOARD)

No. E(W)2017/ED-2/3

New Delhi, dated 21.06.2023

The General Manager (P),  
All Zonal Railways/PUs.

**Sub: Reimbursement of Children Education Allowance (CEA) to  
Railway servants having Divyang Children-reg.**

Attention is invited to Board's letter of even no. dated 13.08.2018 whereby Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) OM No. A-27012/02/2017-Estt.(AL) dated 16/17.07.2018 containing consolidated instructions on the subject of CEA & Hostel Subsidy to Government servants, was circulated on the Railways for information and necessary action. OM dated 16/17.07.2018 aforesaid, also contained provisions for CEA and Hostel Subsidy to Divyang Children of Government servants.

2. Now, Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) vide OM NO. A-27012/01/2022-Estt.(AL) dated 17.02.2023 (copy enclosed) have issued further instructions on the subject expanding the scope of CEA to those Divyang Children also who are unable to attend school physically. Instructions in the enclosed OM dated 17.02.2023 shall apply mutatis-mutandis to Railway employees with effect from 17.02.2023.

3. Please acknowledge receipt.

  
(Harish Chander)  
Director Estt. (Welfare)  
Railway Board.

No. E(W)2017/ED-2/3

New Delhi, dated: 21.06.2023

Copy to:-

The Deputy Comptroller and Auditor General of India (Railways), Room No. 224, Rail Bhavan, New Delhi (with 40 spares).

  
For Member (Finance)/Railway Board

No. A-27012/01/2022-Estt.(AL)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

Block-IV, Old JNU Campus, New Delhi  
Dated: 17.02.2023

Office Memorandum

**Subject: Reimbursement of Children Education Allowance (CEA) to Central Government servants having Divyang Children.**

In continuation of this Department's O.M. No. A-27012/02/2017-Estt.(AL) dated 17.07.2018 for payment of Children Education Allowance to Central Government servants, it has been decided to expand the scope of Children Education Allowance for the educational need of Divyang children who are unable to attend school, physically under the following conditions:-

- i) In a case where Divyang Child is not able to attend school, the reimbursement of CEA for availing education / special education at residence, shall be made at double the normal rates of CEA as prescribed under para 2(d) of O.M. No. A-27012/02/2017-Estt.(AL) dated 17.07.2018.
- ii) The reimbursement of Children Education Allowance in such cases shall be subject to production of payment receipted by teacher/instructor etc. and self-certification by the Central Government servant for availing education of their child at his/her residence.
- iii) All other terms and conditions of the DM No. A-27012/02/2017-Estt.(AL) dated 17.07.2018 shall remain same.

2. The above instructions shall come into effect from 17.02.2023.

  
(Sunil Kumar)

Under Secretary to the Government of India

To

All Ministries/Departments of Government of India.

**BONAFIDE CERTIFICATE FROM THE HEAD OF INSTITUTION/SCHOOL**

This is to certify that Master/Baby/Mr./Miss ..... Roll  
no..... Admlsion No..... son of  
Sri/Smt..... is a bonafide student of this school and studied  
in Class..... during the financial year ..... and as per School records his/her  
date of birth is ..... in words  
.....

This is to also certify that the above named child had studied in this school in the  
previous academic year.....

He/She bears a good moral character.

\*\* During the year Master/Baby/Mr./Miss..... had resided in  
the residential complex (Hostel) of the school and paid an amount of Rs..... toward  
boarding and lodging in the residential complex.

This Institution/School is affiliated recognized by  
..... and the affiliation/recognition Number  
is.....

Dated:

Place:

Signature Head of the  
Institution/School  
(with Stamp and seal)

\*\* (Strike out it is not applicable)

## Proforma for Re-Imburement of Children Education Allowance / Hostel Subsidy

**Claim for the financial year :**

I hereby apply for the reimbursement of Children Education Allowance for my child/  
Children and relevant particulars are furnished below:-

1	Name of the Employee :	
2	Employee no. :	
3	Designation :	
4	Department :	
5	Name of Spouse :	
6	If spouse is employed, State whether in Central Govt., PSU, State Govt. (give details) :	
7	Designation, Office & Emp. No. of spouse, if spouse is employed in BMHRC :	

**8. Details of all the children of the employee:**

S.No	Sequence	Name	Date of Birth	Age
1	1 <sup>st</sup> Child			
2	2 <sup>nd</sup> Child			
3	3 <sup>rd</sup> Child			

**9. Details of all the children for whom CEA/ Hostel Subsidy claimed:**

S.No	Sequence	Name	Date of Birth / AGE	Studied in Class
1	1 <sup>st</sup> Child			
2	2 <sup>nd</sup> Child			

**10. Academic year, Name of School/ Residential School and Class in which children studied:**

1 <sup>st</sup> Child	2 <sup>nd</sup> Child

11. Distance of Hostel of child from residence of employee ( In case Hostel Subsidy is claimed): \_\_\_\_\_

12. The Academic year for which CEA /Hostel Subsidy is applied now: \_\_\_\_\_

13. (a) Whether the child for whom the CEA is applied for is a disabled child: YES/NO (  )  
 (b) If yes, indicate the nature of disability:  
 (c) Date of disability certificate.  
 (d) Indicate the percentage of disability:
14. Whether the Bonafide certificate from Head of Institution /Self Attested fees Receipt / Copy Of Mark sheet duly self attested has been attached : Yes/No.
15. For Hostel Subsidy, the Bonafide certificate from mentioning the amount is attached: Yes/No
16. If Yes at Item No. 16, Amount claimed for Hostel Subsidy: Rs.
- 17.
- Certified that my wife/husband is/is not a Central Government Servant.
  - Certified that my husband/wife Sri /Smt: is presently working as : in and that he/she shall not apply/has not applied for the Children Education Allowance for the child mentioned above.
  - Certified that I or my wife/husband has not claimed this re-imbursment from any other source and will not claim the same in future.
18. Certified that my child in respect of whom reimbursement of Children Education Allowance is applied is studying in the School/Jr. College which is recognized and affiliated to Board of Education/University.
19. The information furnished above are complete and correct and I have not suppressed any relevant information. In the event of any change in the particulars given above which affect my eligibility for reimbursement of Children Education Allowance, I undertake to intimate the same promptly and also to refund excess payments if any made. Further, I am aware that if at any stage the information/documents furnished above is found to be false, I am liable for disciplinary action.

Signature: \_\_\_\_\_

Name & Designation : \_\_\_\_\_

Department : \_\_\_\_\_

Date : \_\_\_\_\_

**For Office Use Only :**

S.no	Name of Staff	Empl no.	CEA Amount	Hostel Subsidy if any	Total

Sign Bill Clerk

Sign of Compling Officer