

दक्षिण रेलवे Southern Railway  
प्रधान मुख्य कार्मिक अधिकारी कार्यालय  
Office of the Principal Chief Personnel Officer  
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003  
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 500 / P / Vol.VII

दिनांक/Dated:25.07.2023

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,  
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,  
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,  
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub : Waiver of recovery of excess payment made to Government  
servants – General instructions for Ministries / Departments  
- reg.

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A copy of Railway Board's letter No. 2022/F(E)II/6/3 dated 24.07.2023  
alongwith a copy of OM No. 09(20)/2023-E.II(A) dated 01.06.2023 issued by the  
Department of Expenditure Ministry of Finance, on the above subject is enclosed for  
information guidance and necessary action.

Railway Board's letters dated 22.06.2016 and 17.11.2022 referred therein  
have been circulated as PBC No. 84/2016 and PBC No. 249/2022.

संलग्नक/Encl.03 pages

सहायक कर्मचारी संबंधी अधिकारी/Asst. Personnel Officer / IR & Trg.

कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU  
The General Secretary/AISCTREA  
The General Secretary/AIOBCREA  
The General Secretary/NFIR  
IT Section/PB/HQ - to upload in the SR website

GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD

RBE No. 93/2023

No. 2022/F(E)II/6/3

dated 24.07.2023

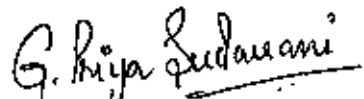
The General Manager  
All Indian Railways and Production Units  
(As per standard list)

**Sub: Waiver of recovery of excess payment made to Government servants-  
General instructions for Ministries/Departments-reg.**

Instructions/Guidelines on recovery of wrongful/excess payments made to Government Servants were issued by DoP&T vide their OMs No. 18/26/2011-Estt(Pay-1) dated 06.02.2014 & No. 18/03/2015-Estt.(Pay-1) dated 02.03.2016 which were adopted/circulated on the Railways vide Board's letter No. 2016/F(E)II/6/3 dated 22.06.2016. Further, DoP&T's OM No. 18/03/2015-Estt (Pay-1) dated 03.10.2022 was also adopted/circulated vide Board's letter No. 2022/F(E)II/6/3 dated 17.11.2022.

2. Now, Department of Expenditure, Ministry of Finance have issued certain instructions vide their OM No. 09(20)/2023-E.II(A) dated 01.06.2023 on the above subject. These instructions shall apply mutatis-mutandis to Railway employees also. However, 'Rule 17 of DFPR' may be read as 'Indian Railways Model SOP, 2018, as amended from time to time and any other rules/instructions/regulations applicable to Indian Railways'

3. Please acknowledge receipt.

  
(G. Priya Sudarsani)  
Director, Finance (Estt.)  
Railway Board

DA: As above.

No. 2022/F(E)II/6/3

dated 24.07.2023

Copy to Deputy Comptroller and Auditor General of India (Railways), Room No.222,  
Rail Bhavan, New Delhi (40 spares).

  
For Member Finance, Railway Board.

No. 2022/F(E)II/6/3

dated 24.07.2023

Copy forwarded to Principal Financial Adviser, All Indian Railways, and Production Units  
etc.

No.09(20)/2023-E.II(A)  
Government of India  
Ministry of Finance  
Department of Expenditure  
E.II(A) Branch  
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New Delhi, the 1<sup>st</sup> June, 2023

**OFFICE MEMORANDUM**

**Subject:** Waiver of recovery of excess payment made to Government servants - General instructions for Ministries/Departments - reg.

The undersigned is directed to refer to DoP&T's instructions on the subject matter and to say that all the Ministries / Department are requested to adhere to the following instructions before referring the proposals involving waiver of recovery of excess payment to this Department:

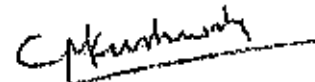
- i. All proposals involving waiver of recovery of excess payment made to Government servants as covered under the guidelines issued by DoP&T should necessarily be forwarded to this Department, for consideration, by the Administrative Ministry / Department of the affected individual(s).
- ii. The Ministries/ Department are required to examine such proposal(s) at first instance in terms of Rule 17 of DFPRs and it may be certified that the loss does not disclose a defect in rules or procedures. If so, the same shall be brought to the notice of Department / Ministry who has the power to amend the order. Further, it has to be certified that there has not been any serious negligence on the part of any Government servant which may call for disciplinary action by a higher authority.
- iii. The matter should be referred to this Department in a self contained note duly explaining the case(s) in chronological order. The cases which are fairly and squarely covered under any one of the five situations as mentioned in DoP&T's OM dated 02.03.2016 should be recommended by the Financial Advisor and approved by the Administrative Secretary.

iv. Cases which are sub-judice should be forwarded to this Department along with the final order of the Court. The grounds for implementing / not challenging the order may be suitably justified. As such, any legal advice, if sought, may also be provided.

v. The offices / divisions where such anomalies have occurred shall indicate the steps / measures adopted by them to contain the recurrence of such lapse(s) in future. If any inquiry has been made to fix the responsibility, the final report as well as action taken by the Ministry may be furnished.

vi. This Department has observed that the wrongful pay fixation goes unnoticed for a long period of time by the concerned authorities. Ministry may furnish suitable justification as to how such cases were not noticed during regular review, internal audit etc.

2. This has the approval of the Competent Authority.



(Chandra Prakash Kushwaha)  
Under Secretary to the Govt. of India

To

1. All Ministries/Department of Government of India.
2. Financial Advisor of all Ministries/Departments of Government of India.