

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 524 / P/ Yardsticks

दिनांक/Dated:27.09.2023

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub :Yardstick of Stores Department.

A copy of Railway Board's letter No. E(MPP)2019/1/20(Stores) dated 30.12.2022 on the above subject is enclosed for information guidance and necessary action.

Railway Board's letter dated 19.04.2022 referred therein has been circulated as PBC No. 72 / 2022.

संलग्नक/Encl.01 page

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सहायक कर्मचारी संबंधी अधिकारी/Asst. Personnel Officer / IR & Trg.

कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

RBE No. 172 /2022

No. E(MPP)2019/1/20(Stores)

Dated, 30 / 12 /2022

**The General Managers,
All Indian Railways, including Production Units and Others**

Sub: Yardsticks of Stores Department.

An action plan was formulated by Board for Manpower Management, wherein, it was decided that yardsticks of O&M activities of various departments be revised taking into account Technological upgradations, Outsourcing experience and Benchmarking standards set by different Railways. This includes employees all levels from assistants to supervisory.

2. Accordingly, the yardsticks for Stores department have been formulated as under :

i). **4.5 Staff per 1000 transactions**, across Indian Railways. 'Transactions' will include; Demands handled, Tender issued, POs issued, Material DRR (consignment handled-Quantity and Quality verification), Material receipt-issues transactions by Depot warehouse, Returned stores including scrap handled (DS 8 created).

ii) Considering the wide variations among zones, esp. PUs, the inter zonal distribution shall be done by the Store Directorate periodically.

iii). The distribution of manpower within a zone will be done by the PCMM with the approval of competent authority, subject to overall zonal limit.


3. Henceforth, the requirement of Manpower for the said activities should be calculated based on these yardsticks. The Manpower strength for the existing assets should be reviewed, based on these yardsticks and excess posts be surrendered immediately.

4. All the clarifications/queries/references, if any, regarding yardsticks are to be made to Stores directorate Railway Board.

5. Each Zone will be provided the sanctioned strength based on the above yardsticks. Within the Zone, manpower can be redistributed as per Board's letter dated 19.04.2022 (RBE No. 54/2022).

6. This supersedes all earlier instructions on the yardsticks for above activities, if any issued in past.

7. This issues with the concurrence of Finance Directorate of the Ministry of Railways.


(Ashok Kumar Das)
Joint Director E (MPP)
Railway Board