



PBC No.209/2023

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Azadi Ka  
Amrit Mahotsav

दक्षिण रेलवे Southern Railway  
प्रधान मुख्य कार्मिक अधिकारी का कार्यालय  
Office of the Principal Chief Personnel Officer  
मुख्यालय, कार्मिक विभाग, चेन्नै -600003.  
Headquarters, Personnel Department, Chennai-600003.

सं/No: P(R)612/P/Vol.III

दिनांक/Dated: 07.11.2023

Sr.DPOs/DPOs/MAS, MDU, TPJ, TVC, PGT, SA  
Dy.CPOs/CW&LW/PER, WPO/GOC  
APOs/Stores, S&T/PTJ, EWS/AJ

**Sub:** Timely publication and finalization of Seniority List – Reg.

**Ref:** PBC No. 189/2023 dated 10.10.2023.

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1. Vide the above policy circular, instructions were issued for timely publication and finalization of seniority lists.

2. In this connection, it may be noted that, the seniority list contains information including the name of the Employee, HRMS ID, Date of birth, Date of Appointment to Railway service, Date of entry into the relevant grade for which the seniority is being published, etc.

3. It is seen that the Integrated seniority list have to be published for conducting the selections to Group "B" posts to fill up 70% of the vacancies in Gr."B" wherein Gr."C" employees working in Pay Band-2 with Grade Pay of Rs.4200 & above are eligible for consideration.

4. As per extant instructions contained in RBE 92/2015 dated 18.08.20215 (PBC No.123/2015), for the purpose of determining the eligibility the candidates for promotion/Selection to Gr."B" posts, the grades of running staff may be equated with those of the stationary staff as indicated below:

Sl. No.	Designation	Scale of Pay as per VI PC	Scale of stationary post to which should be equated (VI CPC)
(i)	LP Shunting II	PB1 + GP-2400	PB2 + GP-4200
(ii)	LP Goods	PB2 + GP-4200	PB2 + GP-4600
(iii)	Goods Guard	PB1 + GP-2800	PB2 + GP-4200
(iv)	Sr. Passenger Guard	PB2 + GP-4200	PB2 + GP-4600

5. It is seen that the information regarding the above is not available in the seniority lists now being published. Therefore, it has been decided that the following information also should be incorporated in the seniority lists of the following categories, as an additional column:

- a. Date of entry as LP Shunting II in PB1 + GP-2400 should be indicated in the seniority lists of employees working as LP (Shunting-I), LP (Goods) and LP (Passenger).
- b. Date of entry as LP Goods in PB2 + GP-4200 should be indicated in the seniority lists of employees working as LP (Pass) & LP (Mail/Express).
- c. Date of entry as Goods Guard in PB1 + GP-2800 should be indicated in the seniority lists of employees working as Sr. Goods Guard & Passenger Guard.
- d. Date of entry as Sr. Passenger Guard in PB2 + GP-4200 should be indicated in the seniority lists of employees working as Mail/Express Guard.
- e. In the seniority lists for all other categories in Level-7, the date of entry into Level-6 may be indicated.

6. It may also be ensured that in the case of **inter seniority unit transfer** (Mutual or otherwise) the relevant details should be indicated in the remarks column.

7. It may also be ensured that the **relevant details affecting seniority** (for e.g., reduction as a penalty, redeployment etc.) may also be indicated in the remarks column.

8. In terms of instructions contained in the Ministry's letter No.E(NG)I-81/PM1/76 dated 25.4.81, the time spent by a Railway Servant under **training immediately before appointment to service** is to be counted as service for the purpose of appearing in departmental examination. It is further clarified in Railway Board's letter No.E(NG)1-93/PM1/4 dated 18.01.93 that the 'departmental examination' includes Limited Departmental Competitive Examination for promotion to Group 'B'. Therefore, information regarding the training period also may be indicated in the remarks.

9. Accordingly, a **format for preparing and publishing seniority lists** uniformly across all Divisions/Workshops/Units is enclosed herewith.

This is issued with the approval of the competent authority.

Encl.: Annexure A



(B. Aravind)  
Dy.CPO/Co-ord  
for PCPO/SR

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Dy.CPOs/IR & Trg., R&W, Co-ord. } for necessary similar action please.  
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