



PBC No:221 / 2023
RBE No: --- / ----

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R)608 / P / Vol.X

दिनांक/Dated: 20.11.2023

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub :Selection calendar de-novo-an effective Monitoring Tool.

A copy of Railway Board's letter No. E(NG)I/2023/PM1/20 dt. 03.10.2023 on the above subject is enclosed for information guidance and necessary action.

संलग्नक/Encl.02 pages

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Date: 2023.11.20
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सहायक कर्मचारी संबंधी अधिकारी/Asst. Personnel Officer / IR & Trg.

कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU

The General Secretary/AISCTREA

The General Secretary/AIOBCREA

The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय/MINISTRY OF RAILWAYS
(रेलवे बोर्ड/RAILWAY BOARD)

CPD
on file

No. E(NG)2023/PM1/20

New Delhi, dated 03.10.2023

The General Manager(P)
All Zonal Railways & Production Units
(except Northern Railway)

Sub: Selection calendar *de-novo*—an effective Monitoring Tool.

The grant of timely promotion by HR department is an area of utmost priority which safeguards both our employees aspirations and organizational interests. Several instructions have been issued by Railway Board directing the Zonal Railways and PU's to ensure timely promotions and to prepare a selection calendar for ease of monitoring the progress made in selections, and accordingly this data is also being sought periodically.

In this regard Northern Railway has prepared a draft calendar for monitoring of selections a copy of which is being circulated for the benefit of all Railways. PCPO/NR while introducing the system improvement initiative has indicated that with this new initiative, HQ office will actually let the divisions/units know of their pending selection/suitability/trade test. This will be a full-proof exercise with no selection/suitability/trade test being lost sight of. The idea is laudable and is worth emulating.

All Railways may suitably devise their promotions monitoring mechanism to ensure timely career progression for their employees.

Signed by

Sanjay Kumar

Date: 03-10-2023 16:55:42
(Sanjay Kumar)

Deputy Director Estt.(N)

Railway Board

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9/10/2023
CPD/6/892
9/10/2023

SELECTION CALENDAR DE-NOVO EFFECTIVE MONITORING TOOL
RAILWAY BOARD'S LETTER NO.E[NG]/2023/PM1/20 DATED 03.10.2023

| SL NO | RAILWAYS AND PRODUCTION UNIT | DEPT | SUB DEPT | POST | LEVEL | MED.CAT | POST IS SAFETY OR NON-SAFETY | QUOTA% | QUOTA (PQ/LDCE/DRQ) | MODE OF FILLING OF POST | ELIGIBILITY OF STAFF OF FEEDER CADRE | SANCTION STRENGTH | ON ROLL | VACANCY | ANTICIPATED VACANCIES UPTO 31.12.2023 | EMPLOYEES ON PANEL/ SELECT LIST/ UNDER | DATE OF ISSUE OF LAST PANEL/ SELECT LIST |
|-------|------------------------------|------|----------|------|-------|---------|------------------------------|--------|---------------------|-------------------------|--------------------------------------|-------------------|---------|---------|---------------------------------------|--|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |

| DATE OF ASSESSMENT OF VACANCIES | TOTAL VACANCY ASSESSED CATEGORY WISE (i.e. ,UR/SC/ST) | DATE OF NOTIFICATION | LAST DATE OF OPTION | DATE OF ISSUE OF ELIGIBILITY LIST | DATE OF DISPOSAL OF REPRESENTATION AGAINST ELIGIBILITY LIST, IF ANY | PRE-SELECTION COACHING START WEF | TARGET DATE FOR COMPLETION OF PRE-SELECTION COACHING | DATE OF WRITTEN TEST/ SUITABILITY TEST/ TRADE TEST | DATE OF SUPPLEMENTARY WRITTEN TEST | RESULT OF WRITTEN TEST/ SUITABILITY TEST/ TRADE TEST ISSUED | DATE OF CALLING OF APAR & DAR | DATE OF PANEL/ SELECT LIST | TOTAL CANDIDATES PLACED ON PANEL/ SELECT LIST (UR,SC,ST) | DATE IN WHICH EMPLOYEE SENT FOR PROMOTIONAL COURSE | DATE OF PROMOTION | CURRENT STATUS | REMARKS, IF ANY |
|---------------------------------|---|----------------------|---------------------|-----------------------------------|---|----------------------------------|--|--|------------------------------------|---|-------------------------------|----------------------------|--|--|-------------------|----------------|-----------------|
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 |

| Sl.No | RAILWAY PRODUCTION Unit | Dept | Sub Dept | Post | Level | Med. Cat. | Post is Safety or non-Safety | Quota % | Quota (PQ/LDCE/DRQ) | Mode of filling of post | Eligibility list of candidates | Target date for completion of Pre-Selection Coaching | Date of written test/ Suitability Test/ Trade Test | Date of supplementary written test | Result of written test/ Suitability Test/ Trade Test | Date of calling of APAR & DAR | Date of Panel/ Select List | Total Candidates placed on Panel/ Select List (UR, SC, ST) | Date in which employee sent for promotional course | Current Status | Remarks if any | |
|-------|-------------------------|------|----------|------|-------|-----------|------------------------------|---------|---------------------|-------------------------|--------------------------------|--|--|------------------------------------|--|-------------------------------|----------------------------|--|--|----------------|----------------|----|
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 |