



PBC No. 17 / 2024

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 420 / P / Vol.IX

दिनांक/Dated: 05.02.2024

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub:Correction of BOS data on HRMS Portal by 18.02.2024 and
launch of MPP Module –reg.**

A copy of Railway Board's letter No.PC-VII/2021/HRMS/30 dated 05.02.2024 on the above subject is enclosed for information, guidance and necessary action.

Railway Board's letter dated 23.11.2023 referred therein has been circulated as PBC No. 227 / 2023.

संलग्नक/Encl.01 page

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सहायक कर्मचारी संबंधी अधिकारी/Asst Personnel Officer / IR & Trg.
कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU

The General Secretary/AISCTREA

The General Secretary/AIOBCREA

The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

PC-VII/2021/HRMS/ 30

New Delhi, dated 05.02.2024

The PCPOs
All Zonal Railways/PUs
(As per Standard Mailing List)

**Sub: - Correction of BOS data on HRMS Portal by 18.02.2024 and launch
of MPP Module- reg.**

Kindly refer to Board's letter of even number dated 23.11.2023 wherein all the field units were advised regarding the implementation of Manpower Planning sub module of Cadre Management Module of HRMS which facilitates various functionalities attached with Manpower Planning such as Vacancy bank, Surrender of Posts, Generation of MPP Memorandums etc. It was also advised that all the activities associated with Manpower Planning may only be processed through HRMS.

2. In this regard, it may be appreciated that Cadre Management Module was launched in December, 2022. Though data entry was originally envisaged to be completed by March 2023, considering the complexities involved, a flexible approach was adopted, and all the field units were granted sufficient time to complete the process.

3. Since the completion of data entry process is affecting finalization of various functionalities attached with the Cadre Management Module, it has been decided by the competent authority that the entire process of Data Entry and correction of BOS data may be completed invariably by **18th February, 2024** and thereafter the data entered in BOS will be frozen and editing facility will no longer be available.

4. It may also be noted that w.e.f **19th February, 2024 onwards**, all the functionalities associated with Manpower Planning Module shall only be done through MPP Module of HRMS and any manual process attached with the same may please be stopped. With effect from 18.02.2024, if any change in BOS data is required, the same will only be possible through MPP module of HRMS (Surrender, creation, redeployment, redistribution, transfer of posts, crew review etc.).

5. This issues with the concurrence of MPP Directorate of Railway Board and approval of Competent Authority.



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Copy to:-

- I. PSO/Sr. PPS to CRB&CEO, Railway Board
- II. Sr. PPS/PPS to DG/HR, Railway Board
- III. PPS to Secretary, Railway Board
- IV. PPS to AM/HR, Railway Board
- V. PS to ED/Trng&MP, Railway Board
- VI. Dir/MPP, Railway Board
- VII. GM/HRMS/CRIS: For necessary action in accordance with above