



PBC No. 144 / 2025
RBE No. 67 / 2025

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No: P(R) 676 / P / Vol.IX

दिनांक/Dated: 09.07.2025

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub:Regarding policy of Mutual Transfer of the staff working in
Pay Level – I.**

A copy of the Railway Board's letter No. E(NG)I-2020/TR/13 (E-3327313) dated 08.07.2025 on the above subject is enclosed for information, guidance, and necessary action.

Railway Board's letter dated 06.07.2018 (RBE No. 99/2018) referred to therein has been issued as PBC No. 143 / 2018.

संलग्नक/Encl. 01 page

सहायक कर्मचारी संबंधी अधिकारी/Asst Personnel Officer / IR & Trg.
कृते प्रमुकाधि/For Principal Chief Personnel Officer

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary / DREU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ - to upload in the SR website.

भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
रेलवे बोर्ड / (RAILWAY BOARD)

No. E(NG)I-2020/TR/13(E-3327313)

New Delhi, dated 08.07.2025

The General Manager(P)
All Zonal Railways & PUs
(As per standard list)

Sub: Regarding policy of Mutual transfer of the staff working in Pay Level-I.
Ref: PNM/AIRF Item no. 20/2024.

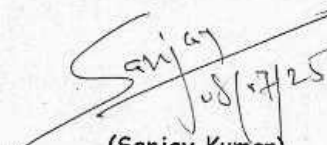
Federation (AIRF) vide their PNM Item no. 20/2024 under reference raised the issue regarding mutual transfer of staff working in Level-I (GP Rs. 1800) belonging to different cadres/departments. Federation has pointed out that some Zonal Railways are interpreting the instructions issued vide Board's letter dated 06.07.2018 (RBE No. 99/2018) in such a way that they are permitting requests of mutual transfers only in cases of inter Division and/or inter Railways.

2. The matter has been examined in Board's office. It is clarified that the instructions issued vide RBE No. 99/2018 stipulate mutual transfers from one Office/Division/Railway/Unit to another Office/Division/Railway/Unit either in the same or corresponding cadres. In view of the instructions of RBE No.99/2018 and the intentions thereof and the provisions of the Rule-103(51), Chapter-1 of R-1 (The Indian Railway Establishment Code (Volume-I), Fifth Edition (Third Reprint) 2008, envisaging that transfer involves either taking up of duties of a new post or is a consequence of a change of a railway servant's headquarters, it cannot be construed that a mutual transfer is permissible only when a change of Division or Railway is involved.

3. The Railways/PUs are therefore advised to process mutual transfer requests, where change of Divisions or Railways is not involved, accordingly.

Hindi version will follow.

DA:Nil


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