



PBC No. 195 / 2025  
RBE No. 93 / 2025

**दक्षिण रेलवे Southern Railway**  
**प्रधान मुख्य कार्मिक अधिकारी कार्यालय**  
**Office of the Principal Chief Personnel Officer**  
**प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003**  
**Headquarters, Personnel Department, Chennai-600003**

सं/No: P(R) 436 / P / Misc./ Vol.V

दिनांक/Dated: 22.09.2025

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS, Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD, DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

**विषय/Sub : Modification in Office Order No. 48 of 2018 – reg.**

\*\*\*

A copy of the Railway Board's letter No.E(G) 2016/AW1/156(policy) dated 12.09.2025 alongwith a copy of Railway Board's Office Order No. 50 of 2025 (No.2025/O&M/2/2 dated 05.08.2025 on the above subject is enclosed for information, guidance, and necessary action.

Railway Board's Office Orders No.14 / 2018 and 48 / 2018 referred to therein is enclosed for reference.

संलग्नक/Encl. 04 pages

Digitally signed by  
CHILAKALAPUDI ANJANI KUMAR  
'Date: 2025.09.23 09:19:10 +05'30

**सहायक कर्मचारी संबंधी अधिकारी/Asst.Personnel Officer / IR & Trg.**  
**कृते प्रमुकाधि/For Principal Chief Personnel Officer**

प्रतिलिपि/Copy to: The General Secretary/SRMU

The General Secretary / DREU

The General Secretary/AISCTREA

The General Secretary/AIOBCREA

The General Secretary/NFIR

IT Section/PB/HQ - to upload in the SR website.



**Government of India/भारत सरकार**  
**Ministry of Railways/रेल मंत्रालय**  
**Railway Board/रेलवे बोर्ड**

**No. E(G) 2016/AW1/156(policy)**

**New Delhi, dated: 12.09.2025**

**The General Managers/DGs/CAOs**  
**All Zonal Railways & Production Units,**  
**All Centralised Training Institutes,**  
**CORE & RDSO.**

**Sub: Modification in Office Order No. 48 of 2018- reg.**

Ref: Office Order No.50 of 2025 (No.2025/O&M/2/2 dated 05.08.2025).

Instruction regarding rationalization of the procedure and quantum of Group Cash Awards announced by Hon'ble Ministers, CRB&CEO, Board Members and other authorized officers on their visit to ZRs/PUs were issued vide O.O. No.47/2004 and partially modified vide Office Order Nos. 14/2018 & 48/2018. As per these instructions, Group Cash Awards will be sanctioned to the officers/staff of ZRs/PUs etc. associated with the activities commensurate with the importance of the occasion.

2. In this regard, it has now been decided that the provision of Item 'g' of Office Order No. 48/2018, would be applicable to all DGs/Railway Board. Accordingly, Item (g) of the Office Order No. 48 of 2018 has been modified vide O.O.No.50 of 2025 (No.2025/O&M/2/2 dated 05.08.2025). A copy of said O.O. No. 50 of 2025 is enclosed for information and necessary compliance.

**DA: As above.**

(Neilam Yaadav)  
Director/Estt.(G)  
Railway Board

**No. E(G) 2016/AW1/156(policy)**

**New Delhi, dated: 12 .09.2025**

**Copy to:**

- (i) Principal Financial Advisors, All Zonal Railways and Production Units.
- (ii) Jt. Director Finance, RDSO, Lucknow.
- (iii) The Dy. Comptroller & Auditor General of India (Railways), Room No.224, Rail Bhawan, New Delhi.



भारत सरकार / Government of India  
रेल मंत्रालय / Ministry of Railways  
(रेलवे बोर्ड / Railway Board)



International Year  
of Cooperatives  
Cooperatives Build  
a Better World

**OFFICE ORDER No. 50 of 2025**

**Sub: Award Policy in Railway Board's Office.**

\*\*\*

In partial modification of Office Order No. 48 of 2018, it has now been decided that the provision of item 'g' of Office Order No. 48/2018, would also be applicable to all DGs/Railway Board. Accordingly, item (g) of the Office Order No. 48 of 2018 may hence be modified and read as under:-

| S.No. | Activities/Occasion                                                                                                                                                                                                                      |                                                                                                                                                                                                                                   | Maximum Upper limit of the Awards |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
|       | Existing                                                                                                                                                                                                                                 | Revised                                                                                                                                                                                                                           |                                   |
| (g)   | All other events like flagging off trains, cultural events, Rajbhasha Sammelan, Cultural programmes held at Officers Club, Institutes etc. on the visit of Hon'ble MR, MOSR, CRB, Board Members, DG/P, DG/S&T, DG/RS, DG/RPF and DG/RHS. | All other events like flagging off trains, cultural events, Rajbhasha Sammelan, Cultural programmes held at Officers Club, Institutes etc. on the visit of Hon'ble MR, MoSRs, CRB & CEO, Board Members and all DGs/Railway Board. | Upto ₹ 50,000/-                   |

2. The above issues with the approval of the Competent Authority.

No. 2025/O&M/2/2

Dated: 05.08.2025

(T. Srinivas)

Joint Secretary/Railway Board

Email id: t.srinivas1@gov.in

Tele No.: 011-47845551

All Officers and Branches in Board's Office, COFMOW Building & Dayabasti, New Delhi.

Copy to:

CRB&CEO, MF, M/T&RS, M/O&BD, MI,  
DG/Safety, DG/RPF, DG/RHS, DG/HR

Copy for kind information to:

EDPG/MR, EDPG/MoSR(R), JDPG/MoSR(S)

Room No.229, 2<sup>nd</sup> Floor, Rail Bhawan, Raisina Road, New Delhi - 110001

भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
रेलवे बोर्ड (RAILWAY BOARD)

Office Order No. 14 of 2018

**Sub: Award Policy in Railway Board's Office**

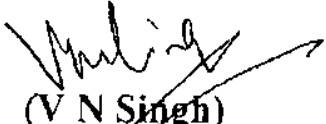
In partial modification to Office Order No. 47 of 2004 wherein guidelines for grant of Group Cash Awards were issued, it has now been decided that item(g) may be revised as under:

| S.No. | Activities/Occasion |                                                                                                                                                                                                                          | Maximum Upper Limit of the Awards |                 |
|-------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------|
|       | Existing            | Revised                                                                                                                                                                                                                  | Existing                          | Revised         |
| (g)   | All other events.   | All other events like flagging off trains, cultural events, Rajbhasha Sammelan, Cultural programmes held at Officers Club, Institutes etc. on the visit of Hon'ble MR, MOSR, CRB, Board Members and DG/P, DG/S&T, DG/RS. | Less than ₹ 50,000/-              | Upto ₹ 50,000/- |

2. The above issues with approval of the competent authority.

No. 2018/O&M/2/3

Dated: 3/ .01.2018

  
(V N Singh)

Under Secretary/O&M

भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
रेलवे बोर्ड (RAILWAY BOARD)

**Office Order No. 48 of 2018**

**Sub: Award Policy in Railway Board's Office**

In partial modification to Office Order No. 14 of 2018, it has now been decided to include the name of DG/RPF and DG/RHS also. Item(g) of the order may hence be modified and read as under:-

| S.No. | Activities/Occasion                                                                                                                                                                                                      |                                                                                                                                                                                                                                          | Maximum<br>Upper<br>Limit of<br>the Awards |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
|       | Existing                                                                                                                                                                                                                 | Revised                                                                                                                                                                                                                                  |                                            |
| (g)   | All other events like flagging off trains, cultural events, Rajbhasha Sammelan, Cultural programmes held at Officers Club, Institutes etc. on the visit of Hon'ble MR, MOSR, CRB, Board Members and DG/P, DG/S&T, DG/RS. | All other events like flagging off trains, cultural events, Rajbhasha Sammelan, Cultural programmes held at Officers Club, Institutes etc. on the visit of Hon'ble MR, MOSR, CRB, Board Members, DG/P, DG/S&T, DG/RS, DG/RPF and DG/RHS. | Upto<br>₹ 50,000/-                         |

2. The above issues with approval of the competent authority.

No. 2018/O&M/2/3  
Dated: 01.05.2018

  
(V N Singh)  
Under Secretary/O&M

All Officers and Branches in Board's Office and at Metro Station Building, Pragati Maidan.