PBC No. 57/2026

दक्षिण रेलवे/SOUTHERN RAILWAY

प्रधान मुख्य कार्मिक अधिकारी कार्यालय

Office of the Principal Chief Personnel Officer

प्रधान कार्यालय, कार्मिक विभाग, चेन्नै –600003

Headquarters, Personnel Department, Chennai – 600003

No: P(W) 443/Misc/2026/Census. दि Date. 09.04.2026

विषय/Sub: Census, 2027 – provision of Self - Enumeration facility through dedicated web portal –reg.

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A Copy of Railway Board's letter No. E(G) 2026/CE/1 dated 01.04.2026 along with the copies of Home Secretary, M/o Home Affairs' D.O. L.No.9/9/2026–CD(Cen) dated 19.03.2026 on the above subject is enclosed for information, guidance and necessary action.

संलग्नक Encl: 09 pages

S JAYANTHI Digitally signed by S JAYANTHI Date: 2026.04.09 18:00:41 +05'30'

(**एस जयंति/ S. Jayanthi**)

सहायक कार्मिक अधिकारी/ कल्याण

Assistant Personnel Officer/Welfare

For Principal Chief Personnel Officer

कृते प्रधान मुख्य कार्मिक अधिकारी

प्रतिलिपि Copy to: The General Secretary/ SRMU
The General Secretary/DREU
The General Secretary/AISCSTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ – to upload in the SR Website

भारत सरकार/GOVERNMENT OF INDIA
रेल मंत्रालय/MINISTRY OF RAILWAYS
रेलवे बोर्ड/RAILWAY BOARD

****

No.E(G)/2026/CE/1 **New Delhi, dated: 01.04.2026.**

The General Managers (P),
All Zonal Railways/PUs/CTIs,
CORE/Allahabad,
RDSO/Lucknow,
& Railway PSUs.

Sub: Census, 2027 – Provision of Self-Enumeration facility through dedicated web portal – reg.

Ref.: Home Secretary, M/o Home Affairs' D.O. L.No.9/9/2026-CD(Cen) dt.19.03.2026.

Please find enclosed herewith a copy of D. O. letter dt.19.03.2026 received from Home Secretary, M/o Home Affairs, on the above mentioned subject.

2. As stipulated in aforesaid letter, Census–2027 will be conducted in two phases. **Phase–I, i.e. Houselisting and Housing Census (HLO)** will be conducted between 1st April, 2026 and 30th September, 2026 and **Phase–II (Population Enumeration)** will be conducted in February, 2027. The data will be collected by the Enumerators through a **Mobile Application (HLO Application).** In addition, there will be a provision for Self-Enumeration through a dedicated web portal (https://se.census.gov.in), which will be available for the general public. The portal will remain open for a period of 15 days just before the house-to-house data collection by the Enumerators for HLO. The State/UT wise tentative schedule, as received from MHA is enclosed as Annexure – I and user guide manual for self enumeration for Phase-I of Census 2027 is enclosed as Annexure - II.

3. Further, vide para '5' of the aforesaid letter, all Ministries/Departments have been requested to encourage all officials under their administrative control to utilize self enumeration facility through the web portal.

4. As such, all Zonal Railways/PUs/other Railway Organizations may please disseminate the information among all officials to utilize Self-Enumeration facility and thereby significantly contributing to the efficient, transparent and technology-enabled conduct of this vital exercise of national importance.

DA: As above.

01.04.2026

(S. K. Roy)
Dy. Director/Estt.(G)
Railway Board
Tel:011-23047194

Copy to : DS(G)/RB for kind information and appropriate action.

गोविंद मोहन, भा.प्र.से.
GOVIND MOHAN IAS

सत्यमेव जयते

गृह सचिव
Home Secretary
भारत सरकार
Government of India
कर्तव्य भवन–3 / Kartavya Bhavan-3
नई दिल्ली / New Delhi

CRB 24/3/26

DG/HR

PED/IR

D.O. No. 9/9/2026-CD(Cen)

Chairman, Railway Board
E-Office No. : 2426235
Date : 25.3.26

19th March, 2026

Dear Secretary,

As you are aware, the Census 2027 would be conducted in two phases. Phase-I, i.e., Houselisting and Housing Census (HLO) will be conducted between 1st April, 2026 and 30th September, 2026 in all States and Union territories in India for a period of 30 days selected by the States/Union Territories. Notification for the period and questions for the same have already been issued which has been republished by the States/UTs indicating period of HLO. The State/UT wise tentative period is given as Annexure-I. Phase-II, i.e., Population Enumeration (PE), will be conducted in February 2027, for which separate notification will be issued.

2. In conformity with the Government's commitment to Digital India initiatives, Census 2027 shall make extensive use of digital technology to enhance the quality, efficiency, and timeliness of data collection and dissemination. This will include the deployment of a dedicated Mobile Application (HLO Application) for collection of data by the Enumerators as well as there will be a provision for Self-Enumeration (SE) through a dedicated web portal (https://se.census.gov.in) for the general public which will remain open for a period of 15 days just before the house-to-house data collection by the Enumerator for HLO.

3. Self-Enumeration provides a secure and flexible mode of participation in Census, enabling the households to furnish household details at their convenience. The web portal is available in English, Hindi and 14 Regional Languages. Any one member of the household may self-enumerate and furnish household details in about 15-20 minutes time and get Self-Enumeration ID (SE ID) in mobile/email. During the visit of Enumerator to the household, the SE ID will need to be shared with her/him for confirmation and final submission of Self-Enumeration data.

4. For facilitating smooth participation, a User Guide, outlining the step-by-step process for completing Self-Enumeration through the SE portal of the Census of India, is enclosed as Annexure – II for ready reference.

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Room No. 35101, 5th Floor, Kartavya Bhavan-3, Janpath, New Delhi-110001
Phone : +91-11-24010001-02. E mail : hshso@nic.in

5. I am writing to you with the request to encourage all officials in your Ministry/Departments, attached offices and all other organizations to Self-Enumerate during the State/UT specific notified period of 15 days. Your esteemed participation will not only set a commendable example but also encourage wider public adoption, thereby significantly contributing to the efficient, transparent and technology-enabled conduct of this vital exercise of national importance.

6. In case of any queries, Sh. Subhash Dasgupta, DRG(C&T) <email id: dasguptas.rgi@gov.in, Ph. No. 011-23083843> and/or Sh. Deepak Kr. Gupta, TD(IT) <email id: dkg516.rgi@gov.in, Ph. No. 011-22903409> may be contacted.

With regards,

Yours sincerely,

(Govind Mohan)

The Secretaries to all Ministries/Departments of Government of India

Annexure-I

Houselisting and Housing Census Period - 2026			
Sl.No.	**Name of State / UT**	**Tentative Period of Self-Enumeration**	**Tentative Period of house to house Houselisting Operations**
1	Andaman and Nicobar Islands	1st April to 15th April	16th April to 15th May
2	Andhra Pradesh	16th April to 30th April	1st May to 30th May
3	Arunachal Pradesh	16th April to 30th April	1st May to 30th May
4	Assam	2nd August to 16th August	17th August to 15th September
5	Bihar	17th April to 1st May	2nd May to 31st May
6	Chandigarh	16th April to 30th April	1st May to 30th May
7	Chhattisgarh	16th April to 30th April	1st May to 30th May
8	Dadra and Nagar Haveli and Daman and Diu	5th April to 19th April	20th April to 19th May
9	NCT of Delhi	(a) 1st April to 15th April in area falling under New Delhi Municipal Council (NDMC) and Delhi Cantonment Board (b) 1st May to 15th May in Municipal Corporation of Delhi (MCD) area	(a) 16th April to 15th May in area falling under New Delhi Municipal Council (NDMC) and Delhi Cantonment Board (b) 16th May to 14th June in Municipal Corporation of Delhi (MCD) area
10	Goa	1st April to 15th April	16th April to 15th May
11	Gujarat	5th April to 19th April	20th April to 19th May
12	Haryana	16th April to 30th April	1st May to 30th May
13	Himachal Pradesh	27th April to 11th May	12th May to 10th June
14	Jammu and Kashmir	17th May to 31st May	1st June to 30th June
15	Jharkhand	1st May to 15th May	16th May to 14th June
16	Karnataka	1st April to 15th April	16th April to 15th May
17	Kerala	16th June to 30th June	1st July to 30th July
18	Ladakh	17th May to 31st May	1st June to 30th June
19	Lakshadweep	1st April to 15th April	16th April to 15th May
20	Madhya Pradesh	16th April to 30th April	1st May to 30th May

Houselisting and Housing Census Period - 2026			
Sl.No.	**Name of State / UT**	**Tentative Period of Self-Enumeration**	**Tentative Period of house to house Houselisting Operations**
21	Maharashtra	1st May to 15th May	16th May to 14th June
22	Manipur	1st April to 15th April	16th April to 15th May
23	Meghalaya	1st May to 15th May	16th May to 14th June
24	Mizoram	1st April to 15th April	16th April to 15th May
25	Nagaland	16th June to 30th June	1st July to 30th July
26	Odisha	1st April to 15th April	16th April to 15th May
27	Puducherry	17th May to 31st May	1st June to 30th June
28	Punjab	30th April to 14th May	15th May to 13th June
29	Rajasthan	1st May to 15th May	16th May to 14th June
30	Sikkim	1st April to 15th April	16th April to 15th May
31	Tamil Nadu	17th July to 31th July	1st August to 30th August
32	Telangana	26th April to 10th May	11th May to 9th June
33	Tripura	17th July to 31st July	1st August to 30th August
34	Uttar Pradesh	7th May to 21st May	22nd May to 20th June
35	Uttarakhand	10th April to 24th April	25th April to 24th May
36	West Bengal	To be Decided	To be Decided

Self-Enumeration for Phase -I of Census 2027

User Guide

Introduction

Self-Enumeration (SE) is a process in Census in which residents fill and submit their household data online. The SE portal will remain open for 15 days prior to the start of House to House Houselisting Operations (HLO) by the Enumerator as per specific period notified by State/UT. Opening date and active period will be displayed in the portal. The process may take approximately 15-20 minutes and after successful submission, a unique Self-Enumeration ID (SE ID) will be generated.

Step 1: Access and Initial Login

- **Portal:** Access the portal at https://se.census.gov.in.
- **Initial Selection:** Select your State/UT from the dropdown and enter the Captcha to proceed.
    - **Device Tip:** *Using a laptop or desktop is recommended for better visibility when marking your house on the digital map.*

Step 2: Household Registration

- **Head of Household:** Enter the name of the Head of Household. A tooltip is provided beside this field to help you understand who should be considered the Head of the Household.
    - **Important:** *This name cannot be changed once registered.*
- **Mobile Registration:** Enter mobile number of any member of the household. Only one mobile number should be used per household, and the same cannot be used for any other household.
- **Email (Optional):** You may also provide an Email Id to receive your Self-Enumeration ID (SE ID) through email.

Step 3: Language Selection and OTP Verification

- **Language Preference:** Select your preferred language.
    - **Important:** *Selected language cannot be changed afterwards.*
- **OTP Verification:** Enter the One-Time Password (OTP) sent to your registered mobile number to verify and continue.
    - **Tip:** *Ensure your phone has proper network connectivity to receive the OTP.*

Step 4: Providing Location Details of Your Residence

- **Location Entry:** Select your District and enter your PIN (Optional) and then enter name of your Village/Town, Locality, nearby landmark. Click "Search".

Step 5: Locating your Residence on Map

- **Interactive Mapping:** A map will appear with a red marker. Drag this marker exactly on the residence to identify the exact location of the residential building. Click "Save & Next". A confirmation message will appear for validating the location information.
    - **Purpose:** *This will help in assigning the SE data to specific Houselisting Block (HLB) for confirmation by Enumerator during house to house visit.*

Step 6: Completing the Questionnaire

- **Data Entry**: Fill in the Houselisting and Housing Census questionnaire.
- **Guidance Tools:** Use the Notes (below questions), "Tooltips" and the "FAQs" for help with specific questions.
- **Uniformity:** The questionnaire is identical to the one used by enumerators. Certain details such as Building Number, Census House Number, Use of Census House, and Household Number are recorded separately by the Enumerator during her/his field visit.
- **Navigation:** The system requires you to complete the current screen before moving forward, though you can go back to edit previous entries at any time.

Step 7: Review of entered data

- **Preview:** Use the Preview screen to check all entered data section-wise. Editing the data is possible at this Stage.
- **Save as Draft:** You can save the information as a draft to finalise and submit before the last date.

Step 8: Final Submission

- **Locking Data:** Click "Final Submit" once you are satisfied. No further changes or edits can be made after this action, except by the Enumerator.
- **Submission Deadline:** The last date of submission will be displayed as a marquee in all pages. If not finally submitted before the State/UTs closing date, the Self-Enumeration will not be considered complete.
- **Generation of ID:** Upon successful submission, a unique 11-digit SE ID (prefixed with "H") is generated and displayed. The SE ID is also sent via SMS and Email (if provided). It is recommended to take a screenshot and note it down.
- **Retrieving SE ID:** Provision to retrieve SE ID at a later date from portal through registered mobile number is available.

Step 9: Field Validation

- **Enumerator Visit:** When a Census Enumerator visits your home, share your SE ID with her/him.
- **ID Matching:**
    - If the SE ID matches with any of the SE IDs present on the Enumerator's mobile, your SE data is confirmed, accepted and submitted.
    - In case SE ID do not match, the Enumerator will collect your household data afresh.

Self-Enumeration Flow Chart



SECTION 1: ACCESS AND INITIAL REGISTRATION

Portal Access & Login

1. Visit https://se.census.gov.in, select State/UT, enter Captcha.

2 Household Registration

Enter Head of Household Name, 10-digit Mobile Number, Email Id (Optional)

! **Name of Head of Household** can not be changed later

! **Only one Mobile Number** should be used per household; once registered, the same cannot be used for any other household.

SECTION 2: VERIFICATION AND LOCATION IDENTIFICATION

3 Language & OTP Verification

Select preferred language and enter OTP sent to registered mobile number.

! Selected Language cannot be changed later

4 Provide Location Details

Select District and enter PIN, Village/Town/Locality.



5 Locate Your Residence on Map

Drag the Red Marker on the map to identify your exact residential building and confirm location.

SECTION 3: DATA ENTRY AND FINAL SUBMISSION

6 Complete the Questionnaire

Fill in the Houselisting and Housing Census Questionnaire guided by Tooltips, FAQs and "Essential Information" notes.

7 Preview and Review

Use the Preview Screen to check all entered data; you can edit entries, save a draft to submit later, or submit finally.

8 Final Submission

Click "Final Submit" to lock your data; no changes can be made after Final Submission

GENERATION OF THE SE ID

Upon submission, a unique 11-digit SE ID (prefixed with "H") is generated and sent via SMS & Email (if provided)

SECTION 4: FIELD VALIDATION



9 Enumerator Visit

When a Census Enumerator visits your home, share your SE ID with her/him.

ID Matching Outcomes

If SE ID matches with an existing record, details are confirmed and submitted; if not, Enumerator will collect data afresh.