PBC No. 60/2026

दक्षिणरेलवे Southern Railway
प्रधानमुख्यकार्मिकअधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

सं/No:P(R)/257/P/Election दिनांक/Dated: As signed

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA,
Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

Sub: Election to State Assembly/General Election-Staff deputed from Southern Railway for Polling Duty-Payment of Travelling Allowance, On Duty, Compensatory Rest – reg

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A copy of letter No. P(R)/257/P/Election dated 08.04.2021**(PBC No.49/2021)** in connection with above subject is enclosed for information, guidance and necessary action.

संलग्नक/Encl. As above

Digitally signed by
CHILAKALAPUDI ANJANI KUMAR
'Date: 2026.04.24 14:29:12 +05'30

सहायककर्मचारीसंबंधीअधिकारी/Asst Personnel Officer /IR&Trg.
कृतेप्रमुकाधि/**For Principal Chief Personnel Officer**

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary / DREU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ - to upload in the SR website.

दक्षिणी रेलवे SOUTHERN RAILWAY

सं.No.P(R)

मुख्य कार्यालय Headquarters Office
कार्मिक शाखा Personnel Branch
चेन्नई: Chennai : 600 003
दि.Date : 09-04-2021

पी बी सी सं/ PBC No: 49 / 2021

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs / DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units. etc.,

(As per mailing list –'A')

Sub :Election to State Assembly / General Election – Staff deputed from Southern Railway for Polling Duty – Payment of Travelling Allowance., ON DUTY. Compensatory Rest reg

Ref : This office letter of even no. dated 11-05-2016

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Instructions were already issued vide ref cited above regarding the grant 'Compensatory Rest and On Duty' and claiming of Travelling Allowance etc vide ref cited above for the staff who were nominated to attend Pre Poll training and Election duty. The above instructions are once again reiterated for guidance and necessary action.

Railway Employees are being nominated by the respective Chief Electoral Officers to perform the polling related duties in various capacities and they are also nominated to attend Pre Poll training classes in connection with Assembly / Parliament Elections.

The staff who are nominated to attend Pre Poll training classes on holidays may be granted Compensatory Rest in lieu of the classes attended by them on the day of Holiday / Rest.

The absence of staff performing poll related duties on the date of Election and the next day of polling will be treated as **On Duty** and they are also eligible for one day Compensatory Rest in lieu of duty on the day of polling which has been declared as Holiday' for the State / General Elections.The compensatory rest to be availed within the month of the election.

The Railway employees who performed Election Duty at distance which is beyond 8 km's from their Headquarters as stipulated in para 1614 of IREC – Vol.II and ON DUTY are eligible for Payment of TA./DA

The genuineness of the employees attendance for the Pre Poll Training Classes and Polling Duty etc., should be verified duly getting a declaration as per the format enclosed from the employee before sanctioning of OD / CR / TA

(Meena Bhaskaran)
Deputy Chief Personnel Officer/R&W.
For Principal Chief Personnel Officer

संलग्न/Encl: as above

प्रतिलिपि/Copy to : The Genl Secy / SRMU
The Genl Secy / AISCSTREA
The Genl Secy / AIOBCREA
The Genl Secy / NFIR
Ch.S&WI / System to upload in the website

DECLARATION FOR ATTENDING PRE POLL TRAINING CLASSES AND POLLING DUTY

Ref .Polling Duty Nomination letters (copy enclosed)

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Reference above I,_____(Designation / Office)_____do hereby declare that I have attended Pre-Poll Training Classes / Polling Duty on the following day / days :

	Date	Venue
1		
2		
3		
4		
5		

Name .

Designation

Signature

Date

दक्षिणी रेलवे SOUTHERN RAILWAY

सं.No.P(R)75/P/Vol.VIII

मुख्यालय Headquarters Office
कार्मिक शाखा Personnel Branch
चेन्नई: Chennai : 600 003
दि.Date : 11-05-2016

All PHODs / DRMs / CWMs / CEWE / CAO / CPM / Dy.CPOs / Sr.DPOs / DPOs / SPOs / WPOs / APOs of HQ / Divisions / Workshops / other Units, etc.,

(As per mailing list –'A')

Sub: Election to State Assembly 2016 – Staff deputed from Southern Railway for Polling Duty-Payment of Travelling Allowance.

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The General Election to Tamil Nadu & Kerala State Legislative Assembly is scheduled to be held on 16-05-2016. Railway Employees are being nominated by the respective Chief Electoral Officers to perform the polling related duties in various capacities and they are also nominated to attend the Pre Poll training classes in connection with the Tamil Nadu & Kerala State Legislative Assembly General Elections.

The day of polling i.e., 16-05-2016 has been declared as 'Public Holiday" vide Government of Tamilnadu's G.O.ms No. 407 dt. 22-04-2016, Government of Kerala's G.O. (Ms) No.58/2015/GAD dt. 23-04-2016 circulated under this office letter No.P(L)332/P/Elect DT. 04-05-2016.

The staff who are nominated to attend Pre Poll training classes on holidays may be granted Compensatory Rest in lieu of the classes attended by them on the day of Holiday / Rest.

For those employees performing Poll related duties on 16-05-2016, the next day 17-05-2016 can be treated as "ON DUTY"

The services of those Railway employees who performed Election Duty distance of which is beyond 8KM from their Headquarters as stipulated in para 1614 of IREC/Vol II and On Duty are eligible for Payment of TA..

The genuineness of the employees attendance for the Pre Poll Training Classes & Polling Duty should be verified duly getting the declaration as per the format enclosed before sanctioning of OD / CR / TA

This issues with the concurrence of FA & CAO/MAS vide letter No. P .75/E/O/XVI dated 09.05.16 and with the approval of CPO.

Encl. as above

11/5/16
(B.INDUMATHY)
Asst.Personnel Officer / M&E
For Chief Personnel Officer

Copy to : All PB Officers / Hqrs.

Copy to: GS/SRMU w.rf.to letter dated 27.04.2016..