PBC No. 89 / 2026
RBE No. 44 / 2026

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

No: P(R) 673 / Training / Vol.VI दिनांक/Date: as signed

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM, Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub: Revised Training Modules for officials of the Personnel Department and Ministerial Cadre Staff.

***

A copy of the Railway Board's letter No. No. 2026/E(Trg.)/41/14 dated 29.05.2026 on the above subject is enclosed for information, guidance and necessary action.

Copy of Railway Board's letter dated 01.11.2021 (RBE No. 78/2021) referred therein has been circulated as PBC No. 172 / 2021.

संलग्नक/Encl. 03 pages

Digitally signed by
CHILAKALAPUDI ANJANI KUMAR
'Date: 2026.06.16 12:13:09 +05'30

सहायक कर्मचारी संबंधी अधिकारी/Asst Personnel Officer / IR & Trg.
कृते प्रमुकाधि/**For Principal Chief Personnel Officer**

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary / DREU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ - to upload in the SR website.

RBE NO.44/2026

भारत सरकार / **GOVERNMENT OF INDIA**
रेल मंत्रालय / **MINISTRY OF RAILWAYS**
(रेलवे बोर्ड/Railway Board)

2026/E(Trg)/41/14 **New Delhi, Dated: As signed**

The General Managers,
All Indian Railways & PUs.

The Director Generals/Director
All Centralized Training Institutes,
RDSO/Lucknow.

Sub:Revised Training Modules for officials of the Personnel Department and Ministerial Cadre staff.

Ref: Board's letter nos. E(MPP)/2017/3/30 dated 01.11.2021 (RBE 78/2021).

Training modules for Non-Gazetted Staff of Personnel Department were circulated to all Zonal Railways/ PUs vide above referred Board letters.

2. **Indian Railways Institute of Financial Management (IRIFM)** as the nodal institute has submitted the induction and refresher training modules for officials of the Personnel Department and all Ministerial Cadre staff other than Accounts dept.

2.1 After a comprehensive assessment Training module for non-gazetted staff of Personnel Department and Ministerial Cadre other than Accounts dept has been developed and approved by (DG/HR).

3. Accordingly, the Revised training module for Non-Gazetted Staff of **Personnel Department and Ministerial Cadre staff** has been scanned and uploaded under **Non Gazetted Training Circulars** on 'Indian Railways' website and can be viewed or downloaded from railnet.

4. Please acknowledge receipt. Hindi version will follow.

Digitally signed by
Neelam Sharma
Date: 29-05-2026
16:13:06

DA: As above

(Neelam Sharma)
Dy.Director-II, Estt. (Training)
Railway Board.
Ph No. 011-23047105

2026/E(Trg)/41/14 **New Delhi, Dated: As signed**

Copy to:

1) The General Secretary, NFIR, 3 Chelmsford Road, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

2) The General Secretary, AIRF, 4 State Entry Road, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

3) The Secretary General, FROA, R.No.256-A, Rail Bhavan, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

4) The Secretary General, IRPOF, R.No.268, Rail Bhavan, New Delhi for information (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

5) All Members, Department Council & Secretary Staff side National Council 13-C, Feroz shah Road, New Delhi (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

6) The Secretary General, AIRPF Association, Room No.256-D, Rail Bhavan, New Delhi (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

7) General Secretary, All India SC & ST Railway Employees Association, 171/B-3, Basant Lane Railway Colony, New Delhi (Copy may be downloaded from Non-Gazetted Training Circulars/Railnet/Internet).

Digitally signed by Tejendra Singh
Date: 02-06-2026 10:50:12

For Principal Executive Director (IR) /Railway Board

Copy to:

i) PS & ED(PG) to MR, MoSR (S) &MoSR (R)

ii) PSO/Sr.PPS to CRB, MF, M(Infra.), M(TRS), M(O&BD), DG(HR), DG(RHS) & DG(RPF)

iii) Sr.PPS/PPS/PS to AM(Budget), AM(CE), AM(C&IS), AM(Comml.), AM(E&HM), AM(Fin), AM(HR), AM(L&A), AM(Mech.), AM(Plg.), AM(Project), AM(PU), AM(RS), AM(Sig.), AM(Staff), AM(Traction), AM(T&C), AM(Tele), AM(TT), AM(Works), PED(Vig.), PED(Safety), PED(Coaching), LA,

iv) ED(Plg.), ED(Accts.), EDCE(B&S), EDCE(G), EDCE(Plg.), ED(CHG), ED(CC), ED(C&IS), ED(E&R), EDEE(Dev), EDEE(G), EDEE(M), EDEE(RS), EDE, ED(RRB), PEDE(N), EDE(Res), EDF, EDF(B), EDF(X)I, EDF(X)II, ED(H), JS(C), EDME(Chg.), EDME(Fr.), EDME(PU&W), ED(PC)I, ED(PC)II, EDRE, ED(Safety), ED(Safety)-II, IG./RPF(Hqs), ED(Sig.), ED(SP), EDRS(G), EDRS(S), ED(TD), EDTC(R), EDCE(P), ED(PM), ED(FM), EDPG, EDTT(F), EDTT(S), EDV(E), EDV(Elect), EDV(T), EDVE(S), ED(W).

v) E(NG)I, E(NG)II, E(G), F(E)I, F(E)II, F(E)III, E(SCT)I, E(SCT)II branches of Railway Board.

Sl. No.	Module Code	Title of Programme	Target Group	Duration	Periodicity
I	**CIP-01** (***ARAMBH***)	Common Induction Programme for NTPC (Non-Technical Popular Category)*	Newly inducted non-gazetted Ministerial staff (all departments other than Accounts)	02 Weeks	-
II	**CIP-01(ARAMBH) +PIP-02(PRAVESH)**	Induction Programme for Personnel officials.*	Newly inducted non-gazetted officials of the Personnel Department	02+01=03 Weeks	-
III	**MRP-03** (***UTKARSH***)	RefresherProgramme for officials	Serving Ministerial Staff of all departments other than Accounts	01 Week	Once in 3 years
IV	**SRP-04** (***VIDHIK-SHEMA***)	Induction/ Refresher Programme for CLA and S&WI	Chief Law Assistants, Law Assistants, Chief Welfare Inspectors and Welfare Inspectors	01 Week	Initial induction or after every 5 year service

* The induction training programmes viz. **CIP-01 (ARAMBH)** shall be mandatory for all newly inducted Non-Gazetted Ministerial Staff and **CIP-01 (ARAMBH) along with PIP-02 (PRAVESH)** shall be **mandatory** for all newly inducted Non-gazetted Personnel Department staff, and should be completed preferably **within three months** of joining.