PBC No. 115 / 2026

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग, चेन्नै-600003
Headquarters, Personnel Department, Chennai-600003

No: P(R) 64/P/Allow.Genl./Vol.III (C.No. 648803) दिनांक/Date: as signed

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub:Claiming of House Rent Allowance (HRA)by Bungalow Lascars – instructions.

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In order to ensure correct regulation of House Rent Allowance (HRA) in respect of Bungalow Lascars and to avoid inadmissible payment of HRA, **all Divisions/Units shall obtain a declaration** from the officer engaging the Bungalow Lascar indicating whether the concerned employee is residing in Government accommodation or elsewhere before processing the claim for House Rent Allowance (HRA).

All Divisions/Units shall also obtain a fresh declaration from the officer engaging the Bungalow Lascar whenever there is any change in the residential status of the concerned employee. Strict compliance with the above instructions shall be ensured while regulating payment of House Rent Allowance (HRA) to Bungalow Lascars so as to avoid inadmissible payment of HRA. These instructions shall come into force with immediate effect.

This issues with the approval of the Competent Authority**.**

Digitally signed by CHILAKALAPUDI ANJANI KUMAR
'Date: 2026.08.07 13:46:30 +05'30

सहायक कर्मचारी संबंधी अधिकारी Personnel Officer / IR & Trg.
कृते प्रमुकाधि Principal Chief Personnel Officer

प्रतिलिपि Copy to: The General Secretary/SRMU
The General Secretary / DREU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ - to upload in the SR website.