PBC No.154/ 2026

दक्षिण रेलवे Southern Railway
प्रधान मुख्य कार्मिक अधिकारी कार्यालय
Office of the Principal Chief Personnel Officer
प्रधान कार्यालय, कार्मिक विभाग,चेन्नै-600003
Headquarters, Personnel Department,Chennai-600003

सं/No: P(B)500/NWDL/2026 दिनांक/Dated:15.10.2026

All PHODs/ DRMs/ CWMs/ CEWE/ CAO/ CPM/ PDA/ Dy.CPOs/ Sr.DPOs/ Secy to GM,
Chairman/RRB/MAS,TVC, Addl.Registrar/RCT/MAS, Secretary/RRT/MAS,
Principal MDZTI/TPJ, SRCETC/TBM, ZETTC/AVD,
DPOs/SPOs/WPOs/APOs of HQ/Divisions /Workshops/Units.

विषय/Sub: Comprehensive guidelines for the National-Wide Digital Life Certificate Campaign 5.0, November 1-30, 2026 **– reg.**

संदर्भ/Ref: Railway Board's letter No. 2026/E(W)/40/17 dated 13.10.2026

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A copy of the Railway Board's letter No. 2026/E(W)/40/17 dated 13.10.2026 and its enclosures on the above subject are enclosed herewith for information, guidance and necessary action

संलग्नक/Encl. उपरोक्त /As Above

S JAYANTHI
Digitally signed by S JAYANTHI
Date: 2026.10.15 16:36:23 +05'30'

(एस.जयंती / S.Jayanthi)
सहायक कार्मिक अधिकारी/कल्याण
Asst. Personnel Officer/W
कृते प्रमुकाधि/ for PCPO

प्रतिलिपि/Copy to: The General Secretary/SRMU
The General Secretary / DREU
The General Secretary/AISCTREA
The General Secretary/AIOBCREA
The General Secretary/NFIR
IT Section/PB/HQ - to upload in the SR website.

भारत सरकार /**GOVERNMENT OF INDIA**
रेल मंत्रालय /**MINISTRY OF RAILWAYS**
(रेलवे बोर्ड/ **RAILWAY BOARD**)

No.2026/E(W)/40/17 New Delhi, dated 13.10.2026

The PCPOs
All Zonal Railways, PUs,
RDSO & Metro Kolkata

Sub: Nomination of Nodal Officers for Nation-Wide Digital Life Certificate Campaign (DLC) 5.0, November 1st-30th, 2026.

Ref: Board's letter No.2020/AC-II/21/3/3320794 dated 28.09.2026.

Attention is invited to Board's letter No. 2020/AC-II/21/3/3320794 dated 28.09.2026 (copy enclosed) wherein, comprehensive guidelines for the Nation-Wide Digital Life Certificate Campaign 5.0 November, 2026 have been issued to Zonal Railways. In this regard, a meeting was held in DoPPW/Ministry of Pension & Public Grievance for working out modalities for implementing the Nation-Wide DLC Campaign 5.0. As per the directions received in this meeting, Zonal Railway are requested to take following initiative for implementing DLC 5.0

1. Each Zonal Railway is requested to nominate one Nodal Officer; Dy. CPO (Welfare)/Dy. CPO(HQ) who is looking after Welfare Department at Zonal Railway.

2. The nominated Nodal Officer shall obtain details (photographs, videos etc. of the Campaign) of DLC Campaign from each Division on daily basis under their jurisdiction and share it with Board's office & DoPPW.

3. The details of Nodal Officers nominated may be provided to Board's Office (email-rajesh.22sehra@gov.in) in the following format.

S.No.	Railway/PU	Name of Officer	Designation	Mob. No.	Email ID

Encl: As stated

Rajesh Sehra
13/10/2026

(Rajesh Sehra)
Jt. Director Estt. (Welfare)-II
Railway Board
Email-rajesh.22sehra@gov.in
Tel: 011-23047204

Copy to: PFAs of all Indian Railways.

भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)

No. 2020/AC-II/21/3/3320794 Dtd 28.09.2026

Principal Financial Advisor
All Zonal Railways/PUs

Principal Chief Personnel Officer
All Zonal Railways/PUs

Sub: Comprehensive Guidelines for the Nation-Wide Digital Life Certificate Campaign 5, November 1-30, 2026

Ref:-DOPPW's O M no. file No.11(3)/2026-P&PW(H)-11860 dated 09.09.2026.

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Please find enclosed a copy of the Office Memorandum ibid issued by DOPPW detailing the Comprehensive Guidelines, SOP and User Manual for the Nation-Wide Digital Life Certificate Campaign 5.0 scheduled to be conducted in 2000 cities of India from 1st to 30th November 2026. Dy.CPO/Welfare /Dy.CPO/HQ (from Personnel department) and Dy.CAO/G (from Accounts Department) of the Zonal Railways/PUs have been nominated as the Nodal Officer of that Railway for this purpose.

Furthermore, the following action points may also be ensured by the concerned nodal officers of Zonal Railway:

1. Wide publicity through banners, social media, print & electronic media.
2. DLC camps at identified locations in collaboration with Banks/IPPB/CGDA/State Govts.
3. Uniform Nationwide DLC Campaign 5 Banner to be displayed at all locations for publicity.
4. Special facilitation for pensioners aged 80+ years.
5. Media plan to be prepared; photographs/videos to be uploaded on DLC Portal .
6. Helpdesks & grievance support to be arranged for pensioners facing difficulties.
7. Outreach to pensioners and pensioner Association to proliferate the submission of digital life certificates

All Railways/PUs are requested to ensure compliance of these guidelines under advice to Board for onward transmission to DOPPW.

This issues with the approval of Competent Authority (MF and DG/HR).

DA:As above

Digitally signed by
RAJAT AGARWAL
Date: 28-09-2026
15:44:01

(Rajat Agarwal)
Joint Director Finance/CCA
Railway Board
Email Id: rajat.agarwal91@gov.in
Ph No: 230847018

F. No.11(3)/2026-P&PW(II)-11860
Government of India
Ministry of Personnel. PG & Pensions
Department of Pension & Pensioners' Welfare

3rd floor, Lok Nayak Bhawan
Khan Market, New Delhi
Dated: 13th August 2026

OFFICE MEMORANDUM

Subject: Comprehensive Guidelines for the Nation-wide Digital Life Certificate Campaign 5, November 1st to 30th, 2026

Saturating Digital empowerment of pensioners is a key policy objective for the Government of India. In line with this vision, the Department of Pension & Pensioners' Welfare organizes the Nationwide Digital Life Certificate (DLC) Campaign annually from 1st to 30th November. This large-scale initiative is executed in collaboration with Public Sector Banks, India Post Payments Bank, UIDAI, MeitY, Pensioners' Welfare Associations, and key ministries, including Defence, Railways, and Posts. Over the past four years, more than 6.40 crore DLCs have been generated for Central and State Government pensioners. The Nationwide DLC Campaign 5 is scheduled for November 2026 and will cover over 2,000 cities and towns across the country.

2. In order to conduct this Campaign, DoPPW shall obtain the support of the following stake-holders:

- Ministry of Defence (for their own pensioners)
- Ministry of Railways (for their own pensioners)
- Department of Telecommunications (for their own pensioners)
- Department of Posts
- India Post Payments Bank (IPPB)
- Pension Disbursing Banks
- Pensioners' Welfare Associations
- All Ministries/Departments
- State Governments through their Treasuries/Pension Disbursing offices
- Employees Provident Fund Organization (EPFO)
- PIB, DD & AIR (for media support)
- UIDAI & MeitY (for technical support)

3. **Nation –wide DLC campaign 5 Features:**

- There shall be a common All-India banner of the Nationwide DLC Campaign to be shared separately by DOPPW.
- DoPPW shall nominate its Nodal officers for the States. These Nodal Officers shall tie up with the Campaign Nodal officers of the different stake-holders, as given above for the respective States/UT's.
- The campaign duly executed through DLC Camps would be held at all Districts Headquarters in collaboration with IPPB and also covering more than 250 cities in

collaboration with Banks. Hence, there may be a city/town which would have multiple camps either of two or more Banks or of IPPB, CGDA, M/o Railways and Banks.

- The cities have been identified and multiple locations within each city shall be identified by Banks and other stakeholders.
- Camps will be organized at the identified multiple locations in each city, shortlisted for the Campaign by the banks/CGDA/ M/o Railways/IPPB/ State Government(s).
- Each Bank shall nominate its nodal officers for each State/UT who shall coordinate with the Bank's nodal officer for each city for the Campaign. DoPPW shall coordinate with the State Nodal Officers only.
- IPPB shall nominate Nodal Officers for each district across India.
- M/o Defence, M/o Railway, D/o Telecommunications and EPFO shall appoint their own Nodal Officers, accordingly, dovetailing the locations as covered by DoPPW
- All participating State Governments shall appoint their own Nodal Officers, accordingly, dovetailing the locations as covered by DoPPW.
- UIDAI and MeitY shall also nominate Nodal officers for technical support for each State/UT.
- PIB & DD shall nominate its Nodal officers for publicity in each State/UT.
- From September 2026 onwards, wide publicity is to be carried out through social media, print media and by all stakeholders.
- The Banks associating with the Campaign will hold camps on all days of the month of November 2026.
- IPPB/ CGDA/ M/o Railways/State Government(s) associating with the Campaign in a particular State shall hold camps on designated days of November 2026 and communicate details of the same to DoPPW.
- MeitY will give real-time support on the progress of the Campaign.
- A Whatsapp group of all the Nodal officers shall be created by DOPPW for real-time sharing of information during the Campaign.

4. A separate **DLC portal** with URL https://ipension.nic.in/dlcportal/ is available wherein details of Nodal Officers at State and City level shall be registered. All inputs related to the Campaign such as URLs of tweets and PIB notes/ press releases are to be entered in this portal. The user manual for the DLC Portal is attached for reference.

5. **Pre-Campaign Preparation Phase (1st August – 31st October 2026)**

- Nomination of Nodal officers by DoPPW, all Banks, IPPB, Defence, Railways, State Governments, EPFO, UIDAI, MeitY, PIB and DD.
- State-wise meetings of all the stake-holders for the identified cities/towns with DoPPW officials.
- Training of Nodal officers & Training of trainers by DoPPW/ UIDAI/ MeitY for submission of DLC through Face Authentication and use of DLC Portal.

5. (a) There is a special provision for pensioners aged 80 years and above to submit their Life Certificates in the month of October also to ensure continuity of their pension. The Banks

should ensure equipping their branches to provide DLC related service to the super senior pensioners from 1st to 31st October 2026 also.

6. **Campaign Period activities (1st November – 30th November 2026)**

- Launch of Nationwide DLC Campaign 5.
- DLC camps in identified cities/towns as per schedule. In all other places, Banks/ IPPB/ CGDA/ M/o Railways/State Government(s) shall keep the facility open.
- Daily updation of data centrally by MeitY of the progress of the Campaign on the DLC Portal.
- Release of PIB statements and tweets for every city by respective nodal officers. This shall be monitored by the DoPPW official in-charge of that particular State/UT. The links of PIB, tweets as well as DD coverage will be shared by the Nodal officers on the portal/social media group.
- Release of Nationwide DLC campaign booklet and film by DOPPW.

7. **The Role of Ministries/Departments/Banks and State Governments are at Annex. 1. The SOP regarding Face Authentication technique is at Annex. 2. User Manual for DLC Portal is at Annex. 3.**

8. **Media Plan**

- All awareness material on DLC / Face Authentication will be available on the DOPPW portal. Nodal officers can use that material for widespread awareness.
- DoPPW will release 2 print advertisements covering whole country for awareness about DLC/ Face authentication giving details of National campaign on 15th September and 15th October 2026.
- DoPPW shall send SMS to the Central Government Civil Pensioners whose mobile numbers are available in DoPPW database in the month of October & November 2026.
- Banks/ IPPB will conduct an awareness campaign in the identified cities in local languages in local newspapers in advance so that pensioners participate in these camps.
- DD/AIR coverage of each camp-site in all cities.
- September 2026 onwards, twitter series will be launched covering DLC/Face authentication SOP, info graphics, short videos, success stories of DLC campaign 2026 for widespread awareness about DLC.
- Release of DLC campaign booklet at the end of campaign.

9. For overall coordination, following DoPPW officers have been nominated:

S. No.	Name	Role	Contact details	Email ID
1.	Sh. Ravikiran Ubale, Director	Campaign Coordinator	011-24650580, 7710078925	ubalera@cag.gov.in
2.	Sh. Subhash Chander, US	Min/Dept Coordination	011-24644631, 9810698336	subhash.chander123@nic.in
3.	Ms. Ramanjit Kaur, Sr. Consultant	Bank/PWA/DLC Portal coordinator	011-24644631, 9643318767	ramanjit.kaur61@govcontractor.nic.in

10. The above comprehensive guidelines for Nationwide Digital Life Certificate Campaign 5, to be held from 1st to 30th November 2026, are being issued to ensure use of DLC by all pensioners across India. All Stakeholders are requested to adhere to roles assigned, as above.

Appended:

I. **The Role of Ministries/Departments/Banks and State Governments**
II. **SOP**
III. **User Manual for DLC Portal**

(Dhrubajyoti Sengupta)
Joint Secretary to the Government of India

1. All Secretaries to Government of India/Chairman, Railway Board
2. All Chief Secretaries to State Governments
3. Secretary, Department of Telecommunications
4. Secretary, D/o Posts, Ministry of Communications
5. Director General, DD News
6. Director General, AIR
7. CGCA, D/o Telecommunications
8. Controller General of Defence Accounts
9. CEO, UIDAI
10. MD & CEO, India Post Payments bank
11. Controller General of Accounts
12. Chief Controller (Pension), Central Pension Accounting Office
13. Central Provident Fund Commissioner, EPFO
14. CMDs of all Pension Disbursing Banks

Copy for information:

1. Additional Secretary PMO (Shri C. Sridhar)
2. Joint Secretary, Cabinet Secretariat (Smt. Kavita Singh)
3. Private Secretary to MOS (PP)